



2021 January Board Meeting Minutes



Meeting started at 9:00 am

On January 16th, 2021

Pledge of Allegiance led by Bobby Zita

Key Club Pledge led by Emily Fujiwara

Roll Call: All present except for Division 12 East, 20 West, 26 (excused)

- Welcome by Chase
 - Thank you for coming
 - Board meeting will be informational and not dragged out, there will be breakout rooms and presentations and videos

- Welcome by Mr. Palazzolo
 - Be actively engaged, “run through the tape”
 - Remember these four things:
 - 1) Express appreciation (will be making new awards for clubs this unique year)
 - 2) Promote District Convention
 - 3) Help your clubs prepare for next year
 - 4) International Convention in Orlando, Florida on July 5th-12th (would get full reimbursement if canceled)

- Governors Report (led by Chase)
 - Detailed monthly accomplishment breakdowns from August to January
 - Plans for the rest of January—hold monthly calls, start working on Distinguished Governor application and Governor transition report, plan and work on DCLC
 - Focus points from now until March—may change from now until March

- Secretary Report (led by Kailee)
 - Club Officer Roster Phone Banking
 - 9 CORs obtained through banking
 - Breakdown of current COR Statistics by divisions:
 - 100% - 12 divisions
 - >75% - 7 divisions
 - >50% - 11 divisions
 - <50% - 1 division
 - Remember there are many ways to help get CORs in

- Statistical Secretary Report (led by Luke)
 - Brokedown MRF Statistics month by month and compared from last year to this year
 - More on-time MRFs than last year, will be working on growing the number of clubs turning in late MRFs

- Treasurer Report (led by Hayden)
 - Last years dues and members vs this year's dues and members
 - It is inevitable that I-I won't collect as many dues as last year, but stay motivated and work hard
 - Dues Collection Gameplan-communicate with clubs individually, try not to be forceful, push for the February 1st deadline

- Editors Report (led by Preston)
 - Reviewing newsletters has been successful
 - Social media plan has been successful
 - Coming months- Complete 4th Iolian, complete training guide and transition report, newsletter reviews, Distinguished Editor award application

- International Trustee Report (led by Andrew)
 - Dues reminder-due February 1st
 - Hydrate for 28 (donated money will go out towards building wells)
 - Committee updates: Programs subcommittee, partners subcommittee, k-family subcommittee, international growth subcommittee, diversity and equity subcommittee, communications subcommittee, executive committee

- Kiwanis Family Relations Committee (led by Emily Pavuk)
 - Key Club Week-was a success
 - Buddy System-for whole clubs to be paired together
 - KFAM Dinner- resources will be providing for virtual settings

- Kiwanis Neuroscience Research Foundation Committee (led by Emily Drew)
 - KNRF Week-was held in November
 - DCLC Event-Virtual Scavenger hunt or walk
 - DCLC Presenters

- Major Emphasis Committee (led by Emily Cortner)
 - Trick or Treat for Unicef raised almost \$2,000
 - Eliminate Week was last week

- Governors Guide Committee (led by Ali)
 - Promotions, updates, and acknowledgments for E Club Meetings and Free Rice
 - Goals moving forward-continue to update followers, will update followers with new executive positions for next term

- COVID-19 Task Force (led by Yana)
 - E-Club Meetings turned into Virtual Service nights (30 participants for the first service night)
 - Continue promoting the COVID-19 Designee Program
 - Create membership resources and help

- Leadership Development Committee (led by Natasha)
 - Goal: To train next year's set of Lt. Governors
 - 1st Virtual Bonding Night-January 30th
 - LtGs...Help train your successor now, but don't worry about this all now being virtual
 - Will hold more LTG training nights

- New Club Building and Reactivation Committee (led by Melanie)
 - Has helped startup 2 clubs
 - Plans-Create state map of schools in/not in Key Club, create Google Form with any club leads LtGs may have

- Resources Committee (led by Emily Lewis)
 - Has created 56 resources
 - Goals for the rest of the year-Create transition reports, virtual convention support, leaving things organized
 - Remember the District Brand Guide and pass it on to LtG Elects

Meeting temporarily adjourned at 10:55 am

Meeting started at 11:30 am

Roll Call: All present except for Division 12 East, 15/16 (excused), 20 West, 26 (excused)

- Training and Transitioning (led by Chase)
 - Topics current LtGs should cover during individual training:
 - Division Hardships
 - Individual Club Status
 - Go-to contacts
 - Best methods of communication-based on school
 - Any advice you may have for certain clubs/division issues
 - Potential focus points for their term
 - Transition reports due February 15th

- Staying Motivated (led by Hayden)
 - Video showed first
 - In order to feel successful, you need to have an internal locus of control
 - Some things are outside of your control

- Make your last two months count
- Your Next Step (led by Kailee)
 - No matter what you are going to do in the future, make sure to stick with the Kiwanis family! (Circle K and Kiwanis are available steps after Key Club)
 - Mr. Tsang: There is always a place for you in the Kiwanis family
 - Mr. Dustin: Service connects everyone in the Kiwanis family

Meeting adjourned at 12:00 pm

Meeting started at 1:00 pm

Roll Call: All present except for Division 12 East, 15/16 (excused), 20 West, 26 (excused), 31/34

- DCLC Presentation (led by David)
 - Schedule- Online for 2 days, 4 workshop sessions, will be house of delegates and voting, multiple breaks
 - Always promote DCLC (possibly make DCLC promo as your email signature) with emails and social media
 - Yana: Possibly a workshop that teaches members how to use available resources
 - Natasha: Possibly a workshop that teaches leadership skills, being professional 101, swap shops based on this current year
 - Maria Palazzolo: Try to think of ideas that will truly help clubs
 - Ali: Possibly a workshop that helps with initiatives
 - Mr Tsang: All DCLC information and resources are on the ikeyclub website, District Board members register differently than clubs (including LtG elects) which includes no fee for the board
 - Chase: Board members and new members are not mandated to attend DCLC in-person (if not in-person, must be attending online)
 - Mr Palazzolo: Do not worry about travel and from the in-person DCLC event, it will get figured out when the time comes
- Running for Office (led by the executive board)
 - District Governor: (Chase) Leads the District board and the District, needs to be well versed to help everyone, needs to have a strong drive, time commitment is what you make of it (is the most time-consuming role) but it is well worth it
 - District Secretary: (Kailee) Always be available to be a helping hand, lead the COR process, have good typing and communication skills, role is what you make it but can be time consuming at times
 - District Statistical Secretary: (Luke) Read and grade MRFs, help LtGs with MRF resources, first half of month is busier than second half of month
 - District Treasurer: (Hayden) Manage dues collection, fundraisers, and create the budget, need to be able to use Google sheets and have basic math and explaining skills

- District Editor: (Preston) Manage social media and create the Iolians and review newsletters, be fluent in technology and graphic designs, busier when Iolian needs to be created
- International Trustee: (Lena Oswald) Two parts to this role-working with three District Boards and working on International Committees, needs to be able to work well with others, at least 10 hours a week depending on your districts and committees
- Mr. Palazzolo:
 - Remember: Express appreciation to clubs and members, promote DCLC, help clubs think about elections (so that way incoming board can attend DCLC), promote ICON
- Regional breakout rooms (Led by regional advisors)
- Committee meetings (Led by committee chairs)
- Important Upcoming Deadliners: (led by Chase)
 - Jan 21st-Next COR Phone Banking Night
 - Jan 31st-LTG Elect Bonding Night
 - Feb 1st- Robert F Lucas Award
 - Feb 1st- New Awards Deadline
 - Feb 1st- District Officer Interest Form due
 - Feb 15th- Transition Reports
 - Feb 25th- DCLC In-Person Decision FOrM Due
 - March 12-14-March Board Meeting
- Adult Board Advice:
 - Kiwanis Governor Mark Petersen:
 - Not only an accountant, but owns a restaurant. Had a restaurant fire and had to restart...but from devastation came more success than before. Remember this during these interesting times.
 - Mr. Palazzolo:
 - Looks forward to meeting the new board, looking forward to concluding a challenging year where the board met the challenges
 - Mr. Tsang:
 - Relying on you to make DCLC a success this year, hopefully we will have a great turnout at DCLC this year
 - Mrs. Raycraft:
 - Looking forward to this different type of DCLC, if there's anything the office can help with don't hesitate to reach out
 - Mr. McConnell:
 - Great job to the executive board for meeting all these new challenges, success is how we react to everything

- Ms. Boskey:
 - This has been a successful and interesting year, don't forget that you have 2 more months left. Writing transition reports-think of what you wish you knew in the beginning of the year and go from there
- Mr. Vanderlin:
 - Five years ago everyone answered "what do you think you will be doing in five years?" way wrong-everyone has risen to this term's unique challenges. Finish strong.
- Mrs. Pikscher:
 - "When it rains, look for rainbows. When it's dark, look for stars"-don't sell yourself short because of this crazy year. Being positive helps carry you through and positivity spreads. Take good care of your mental health.
- Mr. Oswald:
 - It's easy to lament the lost events, but look at how we all have learned to adapt. Always keep your audience in mind (for this year's virtual DCLC)
- Dustin:
 - This board has done a tremendous job with keeping up with everything else going on. Just like with running a marathon, the last part can be the most challenging and is when your true character shows (the last part is what others remember you by). Pass the baton in an effective way. Reach out to your Kiwanis clubs.
- Executive Board Advice:
 - Preston:
 - Great job to this year's District Board, excited for this year's upcoming District board
 - Hayden:
 - This years District Board is so much farther ahead than other boards, remember why you are doing what you are doing
 - Luke:
 - Focus on getting late MRFs, elects make friends and make the most out of everything
 - Kailee:
 - Remember why you joined Key Club, there is beauty in everything. Don't slow down on COR submissions, great job to everyone.
 - Chase:
 - Thank you to the adult board for the freedom and advice given. District Board, thank you for always working hard, don't slow down. Elects, stay connected to your board, remember the inspiration you feel right now. Your term does not end now, make the most of your term.
 - Lena:
 - Appreciate what you have, serve to your full abilities. This District Board is doing incredible things. Keep on serving

- Melanie:
 - Give yourself the credit you deserve. Don't get caught up in the wrong, appreciate what you have done.
- Lieutenant Governors' Takeaways and Plans after Board Meeting:
 - Bobby:
 - Takeaways-Learned a correct mindset is very important
 - Plans-To involve successor now, will try to get last two CORs in
 - Nicole:
 - Takeaways-Feels more confident in what we have accomplished and what we need to accomplish.
 - Plans-Excited to leave the house.
 - Roaa:
 - Takeaways-Wants to express appreciation to clubs and "use gentle persistence"
 - Plans-Train successor with several different calls
 - Mateo: (Elect)
 - Joined Key Club to help others, this was a very helpful meeting. Hopes the next Board will be like the current board
 - Rina:
 - Takeaway-Finish strong
 - Plans-Focusing on getting CORs in
 - MaryAnne:
 - Takeaways-Liked being educated on how Kiwanis doesn't stop after Key Club
 - Plans-To look into the Kiwanis family
 - Jina:
 - Takeaways-Not being burnout, showing appreciation to clubs
 - Plans- Planning next DCM and promoting DCLC
 - Yana:
 - Takeaways-Thank you to this years board
 - Plans-Work on COR Phone Banking, train successor
 - Andrew: (Elect)
 - Takeaways-Motivating to see this years board and what they have done
 - Madelyn:
 - Takeaways-Appreciate clubs for all their good work, not to burnout at end of year
 - Plans-Promote DCLC, continue to talk to successor
 - Emily F:
 - Takeaways: Keep going instead of slowing down
 - Plans-Make friends with new elects
 - Natasha:
 - Takeaways-Good reminder that everyone else is in the same boat as well
 - Plans-Continue to make service possible, promote DCLC

- Andrew B: (Elect)
 - Takeaways-There's a lot of individual work but even more teamwork involved on the District Board
- Emily Drew:
 - Takeaways- Work on being appreciative of what has been accomplished
 - Plans-Get new clubs to DCLC this year
- Tyler:
 - Takeaways-There is still a lot left to get done even with the term ending soon
 - Plans-using gentle persistent to get dues in, promoting DCLC, and training successor
- Sydney: (Elect)
 - Takeaways-Looking forward to upcoming term
- Olivia:
 - Takeaways-Not to be so hard on herself
 - Plans-Set up system to train successor
- Eloise:
 - Takeaways-Remembering hard work pays off
 - Plans-Training successor, promoting DCLC
- Lilianna:
 - Takeaways-Grateful for support system
 - Plans-Finish term strong and write good transition report
- Emily Pavuk:
 - Takeaways-Seeing all our work paying off was encouraging
 - Plans-Training successor
- Josh:
 - Takeaways-Expressing appreciation
 - Plans-Training successor, rest off CORs in
- Ali:
 - Takeaways-This year has been different than other years so get clubs to DCLC
 - Plans-Getting dues, late MRFs and CORs in
- Haleigh:
 - Takeaways-How much things have improved even through COVID
 - Plans-Use resources to help train successor
- Thavaisya:
 - Takeaways- Remembering effort already put in throughout the year
 - Plans-Schedule meeting with two successors
- Ella: (Elect)
 - Very excited to start upcoming term
- Maria Pawlak:
 - Takeaways-Remember to appreciate clubs, remember to use others as resources
 - Plans-Create officer training videos, train successor

- Shea: (Elect)
 - Takeaways-Realizing how great of a support system this District Board seems to be
- Drew:
 - Takeaways-Remember to stay motivated and look to what's ahead
 - Plans-Continue to train successor, preparer for future
- David:
 - Takeaways-Value accomplishments instead of focusing on what has been lost
 - Plans-Working on DCLC and training successor
- Nathan:
 - Takeaways-Being motivated
 - Plans-Find successor
- Emily Cortner:
 - Takeaways-Being motivated
 - Plans-Finish up term
- Katelynn:
 - Takeaways-Not to slow down but to keep going
 - Plans-Training successor and promoting DCLC
- Chase:
 - Welcome to stay and play games or leave Zoom call
 - Looking forward to the rest of this term and to next year's term

Meeting adjourned at 4:25pm
 On January 16th, 2021