



• KEY CLUB •

Illinois-Eastern Iowa District

2021-2022

KEY CLUB INTERNATIONAL

**Awards Criteria and
Applications**

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KEY CLUB

**Illinois-Eastern Iowa District
*of Key Club International***

Individual Awards

Distinguished President

Distinguished Vice President

Distinguished Secretary

Distinguished Statistical Secretary

Distinguished Treasurer

Distinguished Editor

Distinguished Senior Member

Distinguished Junior Member

Distinguished Sophomore Member

Distinguished Freshman Member

100 Hour Honor

DISTINGUISHED OFFICER

Being a distinguished officer is a major achievement requiring dedication to Key Club as well as motivation to serve school and community. It is essential to attend all club and board meetings to better serve the club and to collaborate with other officers in order to achieve success. Presiding at meetings and setting goals will allow for growth throughout the school year, leading to noteworthy moments of service that both officers and club members will find gratifying.

DISTINGUISHED MEMBER

A distinguished club member is any one student from a particular grade level that demonstrates a passion for service and commitment to their club as a whole. Their service hours exceed those of typical members and they are excited to branch out from local Key Club meetings to those of their division and district.

An individual may apply for only ONE of the above two awards. A Key Clubber cannot receive both a Distinguished Officer award AND a Distinguished Class Member award.

DISTINGUISHED PRESIDENT

<https://forms.gle/9RB4HeQERViqakNq7>

The Distinguished President Award is presented to those presidents who have carried out the duties of their office in an outstanding manner.

President's Name: _____

Key Club Name: _____ Division _____

To be named a Distinguished President, the nominee must earn a minimum of **33 points** by fulfilling any combination of the criteria below.

A. The completion of each of the following criteria is worth **3 points**.

- ☐ 1. Attend the Fall Leadership Rally (FLR) during term or receive sufficient training from the Lt. Governor.
Date of FLR or training by LTG: _____
- ☐ 2. Ensure the club is in attendance at a majority of the Division Council Meetings (DCM) held by your Lt. Governor.
- ☐ 3. Preside at all board meetings and club meetings or ensure leadership will be covered.
- ☐ 4. Ensure all club monthly reports are submitted.
- ☐ 5. Ensure club dues are paid by December 1st. Date Dues Paid: _____
- ☐ 6. Involve club in at least one joint activity with sponsoring Kiwanis Club. Date of Event: _____
- ☐ 7. Hold elections before the District Key Club Convention. Date of Actual/Scheduled Election: _____
- ☐ 8. Must perform at least 60 hours of service.
- ☐ 9. Hold at least one new member orientation.
- ☐ 10. Ensure club has a net increase in membership. Dues Paid Members May 2021: _____ 12/31/21: _____
- ☐ 11. Hold a social event for members.

B. The completion of each of the following criteria is worth **1 point**. Many of the points in this section are earned after meeting and exceeding the criteria in Section A.

- ☐ 1. Attend the Club President's Training with Lieutenant Governor
- ☐ 2. Lead at least one service project and have continual involvement in service throughout term.
- ☐ 3. Ensure all report forms are submitted and are on time.
- ☐ 4. Ensure club dues are paid by November 1st .
- ☐ 5. Ensure club members attend sponsoring Kiwanis Club meeting. Date of Kiwanis Meeting: _____
- ☐ 6. Ensure the club participates in at least one interclub. Interclub with: _____ Date: _____
- ☐ 7. Personally attend at least two Kiwanis meetings. List dates here: _____,
- ☐ 8. Perform at least 75 hours of service.
- ☐ 9. Ensure the club makes a monetary or material donation to a Key Club preferred charity.
Name of Charity: _____
- ☐ 10. Attend 2021 International Summer Leadership Conference (online)

Required Signatures:

TOTAL POINTS: _____

Key Club Faculty or Kiwanis Advisor

Lt. Governor

This application must be received by: **January 7, 2022**

Use the link found at the top of this page or online at www.ikeyclub.org or

Mail to: Geoff Vanderlin, 7166 S. Rock Nation Rd, Dixon, IL 61021

Or E-mail by 11:59 p.m. on: **January 7, 2022** to: gvanderlin@gmail.com

DISTINGUISHED VICE PRESIDENT

<https://forms.gle/WaEtorDAsGgmVr7q8>

The Distinguished Vice President Award is presented to those vice presidents who have carried out the duties of their office in an outstanding manner.

Vice President's Name: _____

Key Club Name: _____ Division _____

To be named a Distinguished Vice President, the nominee must earn a minimum of **20 points** by fulfilling any combination of the criteria below.

A. The completion of each of the following criteria is worth **3 points**.

- ☐ 1. Attend the Fall Leadership Rally (FLR) during term or receive sufficient training from the Lt. Governor.

Date of FLR or training by LTG: _____

- ☐ 2. Attend all board meetings.
- ☐ 3. Assist President with all duties as needed.
- ☐ 4. Attend a majority of regular club meetings.
- ☐ 5. Perform 60 hours of service.
- ☐ 6. Preside at all meetings missed by the President.
- ☐ 7. Be sure the club is involved in service projects in support of both District and International themes (helping children).
- ☐ 8. Organize and/or run a club committee system. Number of Committees: _____

B. The completion of each of the following criteria is worth **1 point**. Many of the points in this section are earned after meeting and exceeding the criteria in Section A.

- ☐ 1. Attend Club Vice President's Training.
- ☐ 2. Attend all regular club meetings.
- ☐ 3. Participate in at least one interclub. Interclub with: _____ Date: _____
- ☐ 4. Attend at least two Kiwanis meetings. List dates here: ,
- ☐ 5. Perform at least 75 hours of service.
- ☐ 6. Ensure the club makes a monetary or material donation to any Key Club preferred charity. Name of charity: _____
- ☐ 7. Attend 2021 International Summer Leadership Conference (online)

Required Signatures:

TOTAL POINTS: _____

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Club President

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DISTINGUISHED SECRETARY

<https://forms.gle/hAweSACwiovrDt436>

The Distinguished Secretary Award is presented to those secretaries who have carried out the duties of their office in an outstanding manner.

Secretary's Name: _____

Key Club Name: _____ Division _____

To be named a Distinguished Secretary, the nominee must earn **20 points** by fulfilling any combination of the criteria below.

A. The completion of each of the following criteria is worth **3 points**.

- ☐ 1. Attend the Fall Leadership Rally (FLR) during term or receive sufficient training from the Lt. Governor.

Date of FLR or training by LTG: _____

- ☐ 2. Attend all board meetings.
- ☐ 3. Attend a majority of regular club meetings.
- ☐ 4. Ensure the current club officer roster is submitted by September 15th.
- ☐ 5. Ensure all monthly report forms for which responsible are submitted.
- ☐ 6. Perform 60 hours of service.
- ☐ 7. Maintain a record of each member's attendance at club meetings. **Attach sample attendance record.**
- ☐ 8. Submit a copy of minutes from a club meeting **(Requires an attachment).**

B. The completion of each of the following criteria is worth **1 point**. **Many of the points in this section are earned after meeting and exceeding the criteria in Section A.**

- ☐ 1. Attend Club Secretary/Statistical Secretary's Training.
- ☐ 2. Attend all regular club meetings.
- ☐ 3. Attend at least two Kiwanis meetings. List dates here: _____,
- ☐ 4. Participate in at least one interclub. Interclub with: _____ Date: _____
- ☐ 5. Submit one copy from a board meeting minutes **(Requires an attachment).**
- ☐ 6. Perform at least 75 hours of service.
- ☐ 7. Ensure the club makes a monetary or material donation to a Key Club preferred charity. Name of charity: _____
- ☐ 8. Attend 2021 International Summer Leadership Conference (online) TOTAL POINTS _____

TOTAL POINTS: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Club President

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DISTINGUISHED STATISTICAL SECRETARY

<https://forms.gle/Qkka54cLXjXkeepA3A>

The Distinguished Statistical Secretary Award is presented to those statistical secretaries who have carried out the duties of their office in an outstanding manner.

Statistical Secretary's Name: _____

Key Club Name: _____ Division _____

To be named a Distinguished Statistical Secretary, the nominee must earn **20 points** by fulfilling any combination of the criteria below.

A. The completion of each of the following criteria is worth **3 points**.

- ☐ 1. Attend the Fall Leadership Rally (FLR) during term or receive sufficient training from the Lt. Governor.

Date of FLR or training by LTG: _____

- ☐ 2. Attend all board meetings.
- ☐ 3. Attend a majority of regular club meetings.
- ☐ 4. Ensure the current club officer roster is submitted by September 15th.
- ☐ 5. Ensure all monthly report forms for which responsible are submitted.
- ☐ 6. Perform 60 hours of service.
- ☐ 7. Record the service hours for each club member. (Send a sample of service hour record keeping).
- ☐ 8. Maintain a membership roster for your club.

B. The completion of each of the following criteria is worth **1 point**. Many of the points in this section are earned after meeting and exceeding the criteria in Section A.

- ☐ 1. Attend Club Secretary/Statistical Secretary's Training
- ☐ 2. Attend all regular club meetings.
- ☐ 3. Attend at least two Kiwanis meetings. List dates here: _____,
- ☐ 4. Participate in at least one interclub event. Interclub with: _____ Date: _____
- ☐ 5. Perform at least 75 hours of service.
- ☐ 6. Ensure the club makes a monetary or material donation to a Key Club preferred charity.
- ☐ 7. Attend 2021 International Summer Leadership Conference (Online)

TOTAL POINTS: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Club President

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DISTINGUISHED TREASURER

<https://forms.gle/58iaCNXhTwWWVqm59>

The Distinguished Treasurer Award is presented to those treasurers who have carried out the duties of their office in an outstanding manner.

Treasurer's Name: _____

Key Club Name: _____ **Division** _____

To be named a Distinguished Treasurer, the nominee must earn **20 points** by fulfilling any combination of the criteria below.

A. The completion of each of the following criteria is worth **3 points**.

- ☐ 1. Attend the Fall Leadership Rally (FLR) during term or receive sufficient training from the Lt. Governor.

Date of FLR or training by LTG: _____

- ☐ 2. Attend all board meetings.

- ☐ 3. Attend a majority of regular club meetings.

- ☐ 4. Submit dues by December 1st. Date dues submitted: _____

- ☐ 5. Prepare regular financial reports, and submit an example with application. (Requires an attachment). ☐

6. Perform 60 hours of service.

- ☐ 7. Carry out one effective fundraiser for your club. Fundraiser Name: _____

B. The completion of each of the following criteria is worth **1 point**. Many of the points in this section are earned after meeting and exceeding the criteria in Section A.

- ☐ 1. Attend the Club Treasurer's Training.

- ☐ 2. Attend all regular club meetings.

- ☐ 3. Submit District and International dues by November 1st .

- ☐ 4. Attend at least two Kiwanis meetings. List dates here: _____,

- ☐ 5. Participate in at least one interclub. Interclub with: _____ Date: _____

- ☐ 6. Perform at least 75 hours of service.

- ☐ 7. Ensure the club makes a monetary or material donation to a Key Club preferred charity. Name of charity: _____

- ☐ 8. Attend 2021 International Summer Leadership Conference (Online)

Required Signatures:

TOTAL POINTS: _____

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Club President

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DISTINGUISHED EDITOR

<https://forms.gle/hizPACze9P8yCB9s9>

The Distinguished Editor Award is presented to those editors who have carried out the duties of their office in an outstanding manner.

Editor's Name: _____

Key Club Name: _____ Division _____

To be named a Distinguished Editor, the nominee must earn **20 points** by fulfilling any combination of the criteria below.

A. The completion of each of the following criteria is worth **3 points**.

- ☐ 1. Attend the Fall Leadership Rally (FLR) during term or receive sufficient training from the Lt. Governor.

Date of FLR or training by LTG: _____

- ☐ 2. Attend all board meetings.

- ☐ 3. Attend a majority of regular club meetings.

- ☐ 4. Publish one newsletter each month for a total of 8 newsletters, and submit at least 3 with application.

(Requires attachment)

- ☐ 5. Submit at least one article to the Iolian, and submit a copy with application. (Requires an attachment.)

- ☐ 6. Perform 60 hours of service.

- ☐ 7. Establish frequently updated online newsletter, website, or other social media. (Provide links, accounts, and/or accounts.)

B. The completion of each of the following criteria is worth **1 point**. Many of the points in this section are earned after meeting and exceeding the criteria in Section A.

- ☐ 1. Attend the Club Public Relations Training.

- ☐ 2. Attend all regular club meetings.

- ☐ 3. Submit at least 2 articles to the Iolian. Include copies of each submitted article. (Requires an attachment).

- ☐ 4. Attend at least two Kiwanis meetings. List dates here: _____,

- ☐ 5. Participate in at least one interclub. Interclub with: _____ Date: _____

- ☐ 6. Perform at least 75 hours of service.

- ☐ 7. Submit an article regarding Key Club or a Key Club sponsored event to a school or community publication. Include a copy of your submission. (Requires an attachment).

- ☐ 8. Attend 2021 International Summer Leadership Conference (Online).

Required Signatures:

TOTAL POINTS: _____

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Club President

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DISTINGUISHED SENIOR MEMBER

<https://forms.gle/6PZ4fBx3itEspUaj6>

The Distinguished Senior Member Award is presented to those senior members who have excelled in their participation and commitment to Key Club. **Only one senior submission per club.**

Senior Member's Name: _____

Key Club Name: _____ **Division** _____

To be named a Distinguished Senior Member, the nominee must earn **12 points** by fulfilling any combination of the criteria below.

A. The completion of each of the following criteria is worth **3 points**.

- ☐ 1. Perform 60 hours of service.
- ☐ 2. Serve on a committee. List committee name here: _____
- ☐ 3. Number of Meetings held:_____ Numbers of Meetings attended: _____
- ☐ 4. Bring a new member to Key Club. Name:_____

B. The completion of each of the following criteria is worth **1 point**. **Many of the points in this section are earned after meeting and exceeding the criteria in Section A.**

- ☐ 1. Attend Fall Leadership Rally in 2021. **Date of FLR :** _____
- ☐ 2. Attend all regular club meetings.
- ☐ 3. Attend at least one Kiwanis meeting. List date here: _____
- ☐ 4. Attend at least a Kiwanis service project. Date:_____
- ☐ 5. Participate in at least one interclub. Interclub with:_____
- ☐ 6. Perform at least 75 hours of service.
- ☐ 7. Attend 2021 International Summer Leadership Conference (Online).
- ☐ 8. Serve as a chair of a committee. List committee name here: _____

TOTAL POINTS: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Club President

This application must be received by: January 7, 2022

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DISTINGUISHED JUNIOR MEMBER

<https://forms.gle/Epy8EcK7JU9WSwoK7>

The Distinguished Junior Member Award is presented to those junior members who have excelled in their participation and commitment to Key Club. **Only one junior submission per club.**

Junior Member's Name: _____

Key Club Name: _____ **Division** _____

To be named a Distinguished Junior Member, the nominee must earn **12 points** by fulfilling any combination of the criteria below.

A. The completion of each of the following criteria is worth **3 points**.

- ☐ 1. Perform 60 hours of service.
- ☐ 2. Serve on a committee. List committee name here: _____
- ☐ 3. Number of Meetings held:_____ Numbers of Meetings attended: _____
- ☐ 4. Bring a new member to Key Club. Name:_____

B. The completion of each of the following criteria is worth **1 point**. Many of the points in this section are earned after meeting and exceeding the criteria in Section A.

- ☐ 1. Attend Fall Leadership Rally in 2021. **Date of FLR :** _____
- ☐ 2. Attend all regular club meetings.
- ☐ 3. Attend at least one Kiwanis meeting. List date here: _____
- ☐ 4. Attend at least a Kiwanis service project. Date:_____
- ☐ 5. Participate in at least one interclub. Interclub with:_____
- ☐ 6. Perform at least 75 hours of service.
- ☐ 7. Attend 2021 International Summer Leadership Conference (Online).
- ☐ 8. Serve as a chair of a committee. List committee name here: _____

TOTAL POINTS: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Club President

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DISTINGUISHED SOPHOMORE MEMBER

<https://forms.gle/LemwXzNJPiYHT8Ri6>

The Distinguished Sophomore Member Award is presented to those sophomore members who have excelled in their participation and commitment to Key Club. **Only one sophomore submission per club.**

Sophomore Member's Name: _____

Key Club Name: _____ **Division** _____

To be named a Distinguished Sophomore Member, the nominee must earn **12 points** by fulfilling any combination of the criteria below.

A. The completion of each of the following criteria is worth **3 points**.

- ☐ 1. Perform 60 hours of service.
- ☐ 2. Serve on a committee. List committee name here: _____
- ☐ 3. Number of Meetings held:_____ Numbers of Meetings attended: _____
- ☐ 4. Bring a new member to Key Club. Name:_____

B. The completion of each of the following criteria is worth **1 point**. **Many of the points in this section are earned after meeting and exceeding the criteria in Section A.**

- ☐ 1. Attend Fall Leadership Rally in 2021. **Date of FLR :** _____
- ☐ 2. Attend all regular club meetings.
- ☐ 3. Attend at least one Kiwanis meeting. List date here: _____
- ☐ 4. Attend at least a Kiwanis service project. Date:_____
- ☐ 5. Participate in at least one interclub. Interclub with:_____
- ☐ 6. Perform at least 75 hours of service.
- ☐ 7. Attend 2021 International Summer Leadership Conference (Online).
- ☐ 8. Serve as a chair of a committee. List committee name here: _____

TOTAL POINTS: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Club President

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DISTINGUISHED FRESHMAN MEMBER

<https://forms.gle/uzxiaYbd8Tgfx1Mj6>

The Distinguished Freshman Member Award is presented to those freshman members who have excelled in their participation and commitment to Key Club. **Only one freshman submission per club.**

Freshman Member's Name: _____

Key Club Name: _____ **Division** _____

To be named a Distinguished Freshman Member, the nominee must earn **11 points** by fulfilling any combination of the criteria below.

A. The completion of each of the following criteria is worth **3 points**.

- ☐ 1. Perform 45 hours of service.
- ☐ 2. Serve on a committee. List committee name here: _____
- ☐ 3. Number of Meetings held:_____ Numbers of Meetings attended: _____
- ☐ 4. Attend a Key Club service event.

B. The completion of each of the following criteria is worth **1 point**. Many of the points in this section are earned after meeting and exceeding the criteria in Section A.

- ☐ 1. Attend Fall Leadership Rally in 2021. **Date of FLR :** _____
- ☐ 2. Attend all regular club meetings.
- ☐ 3. Attend at least one Kiwanis meeting. List date here: _____
- ☐ 4. Attend at least a Kiwanis service project. Date:_____
- ☐ 5. Participate in at least one interclub. Interclub with:_____
- ☐ 6. Perform at least 60 hours of service.
- ☐ 7. Bring a new member to Key Club. Name:_____
- ☐ 8. Serve as a chair of a committee. List committee name here: _____

TOTAL POINTS: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Lt. Governor or Club President

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100 HOUR HONOR

<https://forms.gle/MC8mzXb9UirvPRq47>

This award recognizes those Key Club members who have dedicated their time to serve their home, school, and community. Multiple submissions per club are accepted.

Criteria

- ☐ Completed a minimum of 100 hours of service to your school and community. A “service hour” does not include club meetings, board meeting, conventions, etc.
- ☐ Complete the required amount of hours between March 15, 2021 and January 7 th , 2022.
- ☐ List ONLY enough service projects to total 100 hours. **Attach separate sheet to list any additional projects and service hours. You DO NOT have to report more than 100 hours. You may attach additional sheets if you need room to list the first 100.**

Key Club Name _____
Name of 100 Hour Honor Award Nominee _____
Total Number of Service Hours Completed _____

Projects

(Use separate sheet if necessary.)

Sample

Project Title: Grade School Mentoring Project Hours: 45 hours

1. Project Title: _____ Project Hours: _____

2. Project Title: _____ Project Hours: _____

3. Project Title: _____ Project Hours: _____

4. Project Title: _____ Project Hours: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Key Club President

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KEY CLUB

**Illinois-Eastern Iowa District
*of Key Club International***

Club Awards

Preferred Charities Partnership Award

Kiwanis Family Relations Award

Connect the K's Award

Interclub Award

Public Relations Award

Bulletin/Newsletter Award

Technology Award

PREFERRED CHARITIES PARTNERSHIP AWARD

<https://forms.gle/HxZaE88Wzgtnzuh8A>

This award is for Key Clubs that support the international service partnerships of UNICEF, March of Dimes, Children's Miracle Network and the Thirst Project.

Key Club Name: _____ **Division** _____

Number of Dues Paid Members on 12-31-21: _____

CRITERIA

Describe one project per preferred charity of Key Club International. A Key Club must have performed at least ONE project for EACH of at least THREE DIFFERENT of the preferred charities.: Thirst Project, March of Dimes, UNICEF/Eliminate or Children's Miracle Network. In each project description, include the following:

- ☐ With which charity the project was performed
- ☐ The date, time, and location of the project
- ☐ Percentage of club involved
- ☐ Number of service hours completed
- ☐ How much money was raised

Each project's description is worth a maximum of 10 points; maximum points possible for the entire application is 30.

- ☐ Description of the project (partnership, date, time and location) – **3 points**
- ☐ Number of service hours completed and amount of money raised – **3 points**
- ☐ Percentage of club involved – **4 points**

Are 3 projects described? _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Key Club President

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KIWANIS FAMILY RELATIONS

<https://forms.gle/bxL8TE2yDZWT5Yth8>

A good working relationship between various members of the Kiwanis family is important. The Kiwanis Family Relations Award was created to encourage clubs to develop a relationship with their sponsoring Kiwanis Club, as well as Circle K, Builders Club, K-Kids, and Aktion Clubs.

Key Club Name: _____ Division _____
City: _____ State: _____

KIWANIS FAMILY RELATIONS AWARD

Key Club must complete 5 out of 7 criteria. Check those that apply.

- ☐ All Key Club Officers and Board members must attend at least one Kiwanis or Circle K meeting and one other event for the 2020-2021 term.
- ☐ At least 4 Key Club members must participate in a Kiwanis or other K Family branch's fundraiser.
Date: _____
- ☐ At least 4 Key Club members must participate in a Kiwanis or other K Family branch's service project.
Date: _____
- ☐ At least once a month a Kiwanis or other K Family branch member must attend a meeting or event of the award applicant Key Club.
- ☐ At least 4 Kiwanis or Circle K Members must participate in a Key Club sponsored fundraiser, service project, or social event.
- ☐ Kiwanis members assist in training Key Club Officers.
- ☐ Attend Holiday Embrace 2022.

One of the above activities must be completed during November – “Kiwanis Family Month”

Indicate which one(s): _____

KIWANIS FAMILY RELATIONS AWARD - SUPER

Key Club must complete 5 of 7 above, AND must complete 3 of 6 below. Check those that apply.

- ☐ At least 2 Key Club members must attend the Kiwanis Governor's official visit to your Division.
- ☐ At least 4 Key Club members must participate in an interclub with any branch of the Kiwanis family.
- ☐ At least 4 Key Clubbers must participate in Kiwanis One Day.
- ☐ At least 4 KIWANIS members must participate in an interclub with their Key Club.
- ☐ At least 1 KIWANIS/CIRCLE K member must participate in a Divisional Project (DCM/FLR) with their Key Club.
- ☐ At least 2 Key Club members must attend a Division-wide Kiwanis event (DCM/Fundraiser/etc.)

One of the above activities must be completed during November – “Kiwanis Family Month”

Indicate which one(s): _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Key Club President

This application must be received by: January 7, 2022

Use the link found at the top of this page or online at www.iikeyclub.org or

Mail to: Geoff Vanderlin, 7166 S. Rock Nation Rd, Dixon, IL 61021

Or E-mail by 11:59 p.m. on: January 7, 2022 to: gvanderlin@gmail.com

CONNECT THE K'S

<https://forms.gle/eheFEbhNX5DiVuJY9>

This award is for Key Clubs that best connect with Kiwanis Family branches – Kiwanis, Circle K, Aktion Club, Builders Club, K-Kids – during a “Connect the K’s Day” event held during Key Club Month in November. Award will be presented to those Key Clubs who have the most Kiwanis Family Clubs involved and the highest numbers of Kiwanis Family members in attendance.

Key Club Name: _____ Division _____

Name of Project or Interclub: _____

Description of Activity: _____

Date of Activity: _____

List the names of the Kiwanis Family Clubs in attendance and how many members of each attended. Have at least 3 separate branches of the Kiwanis Family attend.

Kiwanis: _____	Number of attendees: _____
Circle K: _____	Number of attendees: _____
Key Club: _____	Number of attendees: _____
Builders Club: _____	Number of attendees: _____
K-Kids: _____	Number of attendees: _____
Aktion Club: _____	Number of attendees: _____

Note: If there were multiple clubs from one Kiwanis branch, list the club names and number of attendees on a separate sheet of paper and attach to this page.

Total Number of Clubs: _____ Total Number of Attendees: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Key Club President

This application must be received by: January 7, 2022

Use the link found at the top of this page or online at www.iikeyclub.org or

Mail to: Geoff Vanderlin, 7166 S. Rock Nation Rd, Dixon, IL 61021

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INTERCLUB AWARD

<https://forms.gle/q3PKUp5yEdL3cv1k9>

A good working relationship between the various members of the Kiwanis Family is important. The Interclub Award was established to urge local Key Clubs to develop a relationship with the other members of the Kiwanis Family – Kiwanis, Golden K, Circle K, Key Club, Builders Club, K-Kids & Aktion Club.

Key Club Name: _____ Division _____
City: _____ State: _____

CRITERIA:

An interclub is defined as a meeting, project or event staged by two or more clubs in the Kiwanis family (Kiwanis, Golden K, Circle K, Key Club, Builders Club, K-Kids, Aktion Club) with each club meeting the following guidelines for attendance:

- Clubs with 20 or fewer members 2 members constitute an interclub
- Clubs with 21 to 30 members 3 members constitute an interclub
- Clubs with 31 or more members 4 members constitute an interclub
- The Lt. Governor of the Club's Division can fill in for one of the required members.

To obtain the Interclub Award, the Key Club must participate in at least **4 interclubs**, none of which may be with the same club in the Kiwanis Family. One of the interclubs must be with your sponsoring Kiwanis Club.

Include date of interclub and name of other participating Kiwanis Family Club:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Key Club President

This application must be received by: January 7, 2022

Use the link found at the top of this page or online at www.ikeyclub.org or

Mail to: Geoff Vanderlin, 7166 S. Rock Nation Rd, Dixon, IL 61021

Or E-mail by 11:59 p.m. on: January 7, 2022 to: gvanderlin@gmail.com

PUBLIC RELATIONS

<https://forms.gle/314cGvwStf7u1jEo6>

The Public Relations Award recognizes those Key Clubs that increase awareness and support through an extensive Public Relations program in their school and community.

Key Club Name: _____ Division _____
City: _____ State: _____ Zip: _____
Advisor(s): _____

CRITERIA

Clubs that earn **225 points** or more will receive the Public Relations Award. A club does not have to complete every item on the list; it just has to do enough to reach the minimum point total.

Points

- | | |
|--|-----------------|
| 1. Social Media Username or Website URL* _____ | 50 points _____ |
| 2. Promotional Video
(submit copy with application by: CD or flash drive) | 30 points _____ |
| 3. Articles submitted to Key Club International
(attach copies - max 5) # attached: _____ x 10 pts each = _____ | |
| 4. Articles submitted to I-I District publications
(attach copies - max 5) # attached: _____ x 10 pts each = _____ | |
| 5. Articles submitted to local/community newspapers
(attach copies - max 5) # attached: _____ x 10 pts each = _____ | |
| 6. Club Monthly newsletters
(attach copies - max 6) # attached: _____ x 10 pts each = _____ | |
| 7. Flyers created by Club to publicize events
(attach copies - max 5) # attached: _____ x 10 pts each = _____ | |
| 8. Bulletin Board displays
(attach photos of boards - max 5) # attached: _____ x 5 pts each = _____ | |
| 9. Morning Announcements
(attach copy of scripts - max 5) # attached: _____ x 5 pts each = _____ | |
| 10. Miscellaneous PR-please list and describe.
(attach copies - max 5) # attached: _____ x 5 pts each = _____ | |

*Can include Facebook, Instagram, Snapchat or Twitter accounts

TOTAL POINTS: _____

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Key Club President

This application must be received by: **January 7, 2022**

Mail to: Geoff Vanderlin, 7166 S. Rock Nation Rd, Dixon, IL 61021

22

THIS AWARD MUST BE SUBMITTED VIA MAIL!

CLUB BULLETIN/NEWSLETTER

<https://forms.gle/GLyHbX14AdBvPUfj7>

Communication is key to any effective organization and Key Club is no exception. Clubs are stronger when members are aware of what is going on. One way to achieve good communication is through club bulletins or newsletters. The Club Bulletin/Newsletter Award recognizes clubs that produce a club bulletin or newsletter.

Key Club Name: _____ Division _____

City: _____ State: _____ Zip: _____

Advisor(s): _____

Bulletin/Newsletter Editor(s): _____

CRITERIA

Any club that produces a minimum of **seven** newsletters (minimum **one** page typed) for its members between March 2020 and January 2021 is eligible for the award. This time frame has been selected to encourage clubs to produce newsletters throughout the year. Please check the issues in which your club has produced a newsletter.

Please attach at least **three different newsletters** with application. **(Requires attachment.)**

- ☐ March 2021
- ☐ April 2021
- ☐ May 2021
- ☐ June 2021
- ☐ July 2021
- ☐ August 2021
- ☐ September 2021
- ☐ October 2021
- ☐ November 2021
- ☐ December 2021
- ☐ January 2022

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Key Club President

This application must be received by: January 7, 2022

Use the link found at the top of this page or online at www.ikeyclub.org or

Mail to: Geoff Vanderlin, 7166 S. Rock Nation Rd, Dixon, IL 61021

Or E-mail by 11:59 p.m. on: January 7, 2022 to: gvanderlin@gmail.com

TECHNOLOGY AWARD

<https://forms.gle/T73d8rNXhUbUdP3J8>

The Technology Award honors Key Clubs that have created and maintained a website. Club websites offer a unique platform for Key Clubs to share current information, achievements, announcements, and more with not only their members but with any person curious about Key Club.

Key Club Name: _____ Division _____

City: _____ State: _____ Zip: _____

Advisor(s): _____

Website URL Address: _____

The website must meet all of the following criteria: (Please check all that apply)

- ☐ Website must have links to the following
 - ☐ I-I District (ikeyclub.org)
 - ☐ Key Club International (keyclub.org)
 - ☐ Kiwanis International (kiwanis.org)
 - ☐ Lieutenant Governor Website (if applicable)
- ☐ Website must have an agenda or calendar posted
- ☐ Website must be current
- ☐ Website must list Lieutenant Governor contact information

Required Signatures:

Key Club Faculty or Kiwanis Advisor

Key Club President

This application must be received by: January 7, 2022

Use the link found at the top of this page or online at www.ikeyclub.org or

Mail to: Geoff Vanderlin, 7166 S. Rock Nation Rd, Dixon, IL 61021

Or E-mail by 11:59 p.m. on: January 7, 2022 to: gvanderlin@gmail.com

KEY CLUB

**Illinois-Eastern Iowa District
*of Key Club International***

Non-Application Awards

100% Reporting Award

On-Time Reporting Award

Iolian Award for Clubs

R.I.O.T Award

Early Bird Dues Award

Kiwanis Neuroscience Awards

Eliminate Project Awards

Kiwanis Neuroscience Research

Foundation Donation Form

Eliminate Project Donation Form

NON-APPLICATION AWARDS

The Illinois-Eastern Iowa District of Key Club International presents several awards in recognition of meeting certain criteria. These awards are presented automatically and do not require an application.

100% Reporting Award

Any club that submits all their monthly reports shall receive the 100% Reporting Award certificate.

On Time Reporting Award

Any club that submits all their monthly reports on time (by the **10th** of every month) shall receive the On Time Reporting Award.

Iolian Award for Clubs

A certificate will be awarded to the top three clubs for contributions to the **Iolian** based on the following criteria: Submitted Articles= 10 points each and Submitted Pictures= 5 points each

R.I.O.T Award

Any club that submits their roster of club officers to the District Secretary and to their Lieutenant Governor by **September 15th** receives the R.I.O.T Award.

Early Bird Dues Award

Any club that submits their dues on or before November 1st will receive a banner patch from Key Club International as well as a certificate from the I-I District.

Kiwanis Neuroscience Awards

Greatest Overall Contributions: A 1st, 2nd, and 3rd place trophy will be awarded to the top three clubs in overall contributions.

Greatest Average Donation Per Member: A 1st, 2nd, and 3rd place trophy will be awarded to the top three clubs in greatest average donation per member.

Eliminate Project Awards

Greatest Overall Donation: A 1st, 2nd, and 3rd place trophy will be awarded to the top three clubs in overall contributions to the Eliminate Project. **Donations must be sent to Key Club International, using the donation form that follows this page or online donations may be made [here](#)**

Greatest Average Donation Per Member: A 1st, 2nd, and 3rd place trophy will be awarded to the top three clubs in greatest average donation per member to the Eliminate Project in the district. **Donations must be sent to Key Club International, using the donation form that follows this page or online donations may be made [here](#)**

Eliminate Project Contribution: Any club that submits any donation to the Eliminate Project will be awarded an Eliminate Award.

***The report of all donations received at International has been, in the past, generated in February. To ensure that your club's donation is included in this report, and thereby, be considered for the I-I District awards, we recommend donations are made by the end of January 2021.*

Kiwanis Neuroscience Research Foundation DONATION FORM

Please include this form when mailing your donation. (Do NOT mail cash.) Be sure to keep a copy of the donation form for your club's records. Donations received after March 15, 2022 will be considered part of the 2022-2023 donation year.

The deadline for **mailed** donations to be received at the District Office is **February 18th, 2022**. Club Donations may also be turned in Friday, March 11th at District Convention. Please give those donations to District Administrator, Paul Palazzolo.

Key Club Name: _____ Division _____
City: _____ State: _____

Title/Type of Fundraiser: _____

Amount of Donation: \$ _____

Check #: _____ Date mailed: _____

Required Signature: _____
Key Club Faculty or Kiwanis Advisor

Make checks payable to and mail KNRF donations to:

**I-I Kiwanis District Office
Attn: Key Club KNRF
10037 Old Sawmill Road
Bloomington, IL 61705-5242**

Or, clubs may bring their donation to District Convention. Give to District Administrator, Paul Palazzolo on Friday, March 11th, 2022.

Please fill out this form and attach it to your donation before giving it to Mr. Palazzolo.

The Eliminate Project gift form for Kiwanis-family members

For Service Leadership Program members, clubs and advisors



Do your part. Make your mark. Give to The Eliminate Project.

Individual recognition

☐ Elimidallion: US\$625 (SLP members and advisors are eligible)

Recipient name (required) _____

Club recognition

☐ 1K Club: US\$1,000 ☐ Unity Award (for sponsoring Kiwanis club)

For per-member average (select only one)

☐ Bronze Club: US\$10 per member

☐ Silver Club: US\$25 per member

☐ Gold Club: US\$50 per member

Total funds _____

Funds raised through:

☐ Trick-or-Treat for UNICEF ☐ Eliminate Week

☐ Show Your Love, Save a Life ☐ Other _____

Clubs associated with this gift:

SLP club name _____ Club No. _____

Number of club members _____

Kiwanis club name* _____ Club No. _____

*For Unity Award recognition

Kiwanis-family program affiliation:

☐ K-Kids ☐ Builders Club

☐ Key Club ☐ CKI ☐ Aktion Club

Preparer name _____

Email _____

Phone (with area code) _____

Give quickly and securely at www.TheEliminateProject.org/Give. Don't forget to include your Kiwanis-family club affiliation when submitting funds online.

Pay by credit card:

Card number

Expiration date / month year Security code

Name as it appears on credit card _____

Signature _____

Pay by check:

Make check payable to the "Kiwanis International Foundation" and include "The Eliminate Project" on the memo line.

Recognition information:

Donor to be credited _____

Recipient name(s) _____

Anticipated presentation date _____

Email (required) _____

Recognition certificate(s) will be emailed to the point of contact to be personalized and distributed.

Ship recognition to:

Name _____

Address _____

City _____ State/Province _____

Postal code _____ Country _____

Phone (with area code) _____

Please allow six weeks for the recognition to be prepared and delivered. Contact the campaign office at 1-800-Kiwanis (U.S. & Canada), +1-317-217-6213 (worldwide) or Campaign@TheEliminateProject.org with questions. Return this completed form via email, fax (+1-317-471-8323) or mail:

The Eliminate Project: Campaign Office
3636 Woodview Trace
Indianapolis, IN 46268 USA

Thank you for supporting The Eliminate Project and for doing your part to change the world!

KEY CLUB

Illinois-Eastern Iowa District of *Key Club International*

Miscellaneous Awards

Annual Achievement Report & Awards

Club Poster Contest

Video Contest

T-Shirt Contest

Oratorical Contest Talent Contest

Year in Review Contest (Scrapbook)

International Major Emphasis Report Award

Single Service Report Award

Sandy Nininger Award

Payton/Blunt/Kay Outstanding Kiwanis Advisor Award

Payton/Blunt/Kay Outstanding Faculty Advisor Award

I-I District Scholarship Application

ANNUAL ACHIEVEMENT REPORT AWARDS

The Key Club Annual Achievement Report provides each club with

- 1) an ability to evaluate its performance as a club during the Key Club administrative year
- 2) an opportunity to compete with other Key Clubs for overall excellence in the areas of club administration, membership growth, leadership development, Kiwanis-family involvement, and most importantly, club service.

The report covers only those club activities from March 15, 2021 up to (but not including attendance at) the 2022 district convention.

The Board Policies of Key Club International state,

“The filing of the Annual Achievement Report is compulsory for every Key Club.”

Each Key Club should complete, score, and submit its report according to its own district's rules for competition and judging prior to the district convention. All club reports are reviewed and certified by judges at the district level. The highest scoring reports are forwarded to Key Club International for comparison and competition with the highest scoring reports from other districts.

After the panel of judges reviews and certifies the score total of each Annual Achievement Report submitted, the AAR's are sorted into four club size categories:

- Bronze – 35 members or less
- Silver – 36 to 60 members
- Gold – 61 to 85 members
- Platinum – 86 or more members

1st, 2nd and 3rd place trophies are awarded in each of the club size categories based on the certified total score of the applications.

The Annual Achievement Reports must be received by: **FEBRUARY 15, 2022**
Mail to: Paul Palazzolo, P.O. Box 2373 Springfield, IL 62705

KEY CLUB

Key Club Annual Achievement Report 2021-22

Due to Mr. Palazzolo by 2-15-22. P.O. Box 2373 Springfield, IL 62705

Each Key Club is required to complete and submit this report prior to its district convention, according to the guidelines set by its own district. **PLEASE READ THE RULES BEFORE COMPLETING THIS FORM.**

KEY CLUB INTERNATIONAL DISTINGUISHED CLUB RULES

1. The filing of the Annual Achievement Report is required for every Key Club, per Key Club International Board policies.

Part One and Part Two of the report must be printed in black or blue ink, or typed.

2. Part Two report attachments must be produced as computer-printed documents.

3. Follow the instructions as indicated on this form. Failure to comply with any rule may result in disqualification from the contest.

4. The Annual Club Report should contain club activities occurring between the 2021 and 2022 district conventions.

5. Upon completion of the report, the club may score its own report according to the scoring directions shown in the righthand column on each page; tabulate the scores from each section in Part Three.

6. This report should be submitted to the Key Club district prior to its convention, as directed by the proper Key Club district official(s).

7. The district may recognize clubs achieving predetermined scores as "Distinguished Club" or "Distinguished Club-Diamond Level."

Key Club: _____ Club ID Number: _____

District: _____ Faculty advisor: _____

School address: _____ City: _____

State/province: _____ Country: _____ Postal Code: _____

Telephone: Business (____) _____ Home (____) _____

CLUB MEMBERSHIP

1. Enter the total number of actual club members as of (a) December 1, 2021 _____ (b) February 1, 2022 _____

2. Average the numbers entered in (a) and (b) above. Round to the nearest whole number and enter the average in the box. This is the number that will be used for calculations elsewhere in this report.

—

CERTIFICATION

These signatures certify the validity and accuracy of the information contained herein. The school and Kiwanis club signatures cannot be by the same person.

Key Club President

Kiwanis Club President or Advisor

Principal or Faculty Advisor

PART ONE: Club Information

A. Key Club Administration – 22 Points possible

Club Meetings

1. a. How many club meetings were held?	Write answer	Scoring	Write point totals here:
1. During the school year and attended by the faculty advisor?		1 point for every 5 meetings, to a maximum of 5 points.	
2. During the school year and the Lt. Governor presented?		1 or more is 1 point.	
3. During the summer (or other break period?)		1 or more is 1 point.	
4. As board meetings		10 or more is 2 points, 5-9 is 1 point.	
1. b. Average club meeting attendance percentage: (Include all regular club meetings, round to nearest whole #.)		80% or more is 4 points, 60 – 79% is 3 points, 50 – 59% is 2 points, 40 – 49% is 1 point.	

Club Reports

2. Reports completed and submitted on time:	Write answer	Scoring	Write point totals here:
a. Club Election (submitted to district)	___ Yes ___ No	If yes, 1 point.	

Dues Payment

3. Dues Payment	Write answer	Scoring	Write point totals here:
Dues Payment date:		By Nov. 1 st , 3 points.	

Division involvement

4. Activities in which the club participated:	Write answer	Scoring	Write point totals here:
a. Division of Region/Zone training conference.	___ Yes ___ No	If yes, 1 point.	
b. Presidents or Divisional Council Meeting(s)	___ Yes ___ No	If yes, 1 point.	
c. Division-wide rally or service project	___ Yes ___ No	If yes, 1 point.	

Club Communications

5. Please indicate which, if any of the following forms of communication with members the club utilized.	Write answer	Scoring	Write point totals here:
<input type="checkbox"/> Social media platforms <input type="checkbox"/> Club website <input type="checkbox"/> Messaging system <input type="checkbox"/> Club newsletter / other publications <input type="checkbox"/> Posters/bulletin board announcements		If 3 or more used – 2 points.	

Total for Section A			Write point totals here:

B. Club Membership – 16 Points possible

Education and Development Programs

	Write answer	Scoring	Write point totals here:
1. Did the club provide a special program for new-member induction, including a ceremony, and pin presentation?	___Yes ___No	If yes, 2 points.	
2. Did the club provide a formal program for member orientation and education including the new-member handbook, Key Club magazine, videos, etc?	___Yes ___No	If yes, 2 points	

Convention Attendance

	Write answer	Scoring	Write point totals here:
3. How many attended the 2019 district convention? Voting delegates: _____ Advisors: _____		1 point per voting delegate (2 points maximum) An advisor is 1 point (maximum).	
4. How many attended the 2019 International convention? Voting delegates: _____ Advisors: _____		1 point per voting delegate (2 points maximum) An advisor is 1 point (maximum).	

Membership Activities

	Write answer	Scoring	Write point totals here:
5. How many club social activities were held for all club members?		3 or more is 2 points. 1-2 is 1 point.	
6. How many inter-clubs were held with other Key Clubs?		5 or more is 2 points. 3-4 is 1 point.	

Membership Growth

	Write answer	Scoring	Write point totals here:
7. What is the increase (decrease) of dues-paid members over the previous year?		The greater of: 10 members or 10% is 2 points; 5 members or 5% is 1 point.	

Total for Section B			Write point totals here:

C. Leadership Development – 9 Points possible

Key Club Officer Training

	Write answer	Scoring	Write point totals here:
1. Did your club participate in formal officer training?	___ Yes ___ No	If yes, 2 points.	
2. Did the faculty and/or Kiwanis advisor participate in faculty advisor E-Learning training?	___ Yes ___ No	If yes, 2 points	

Key club Leadership Training and Development

	Write answer	Scoring	Write point totals here:
3. a. Indicate all the following leadership development opportunities which your club officers attended/participated in: ___ Regional Training Conferences (RTC) ___ Divisional events ___ District convention workshops ___ Fall Rally workshops		If 2 or more, 2 points.	
b. Indicate all the following leadership development opportunities which your club members attended/participated in. ___ Divisional events ___ District convention workshops ___ Key Leader event ___ Fall rally workshops		If 2 or more, 2 points.	
4. During the past year, has the club included: a. A candidate for district or International Office?	___ Yes ___ No	If yes, 1 point.	
b. A district or international officer or committee member?	___ Yes ___ No	If yes, 1 point.	
Note: <i>Candidates for office who were elected may only be counted once.</i>			

Total for Section C			Write point totals here:

D. Kiwanis-Family Involvement – 12 Points possible

Sponsoring Kiwanis Club Interaction

	Write answer	Scoring	Write point totals here:
1. Have sponsoring Kiwanis club members attended a minimum of 75% of Key Club meetings?	___Yes ___No	If yes, 2 points.	
2. Have Key Club members attended a minimum of 7 meetings of the sponsoring Kiwanis club?	___Yes ___No	If yes, 2 points	
3. Has the Key Club participated in 2 or more joint service projects or interclubs with the sponsoring Kiwanis club?	___Yes ___No	If yes, 2 points	
4. Has the Key club jointly sponsored a Builders Club or K-Kids with its sponsoring Kiwanis club? Provide the club's name:	___Yes ___No	If yes, 2 points	
5. Has the Key Club participate in at least one service project or interclub with a Kiwanis club (other than its sponsor), CKI, Builders Club, K-Kids or other Kiwanis-family organization?	___Yes ___No	If yes, 2 points	

Kiwanis-Family Interaction

	Write answer	Scoring	Write point totals here:
6. Has the Key Club presented 2 or more programs at a Builders Club or K-Kids meeting?	___Yes ___No	If yes, 2 points.	

Total for Section D			Write point totals here:

Part Two: Club Service

A. SERVICE PROJECTS - 50 Points Possible

List all service projects and activities the Key Club has completed during the administrative year. The projects should be organized by month. For a recurring project (for example, daily raising and lowering of school flags) treat the project as a single project for each month.

Use separate sheets of paper, allowing only one line for each project. Provide the month, brief project description, number of members participating, and number of service hours produced by Key Club members during the month. The list must be a) typed or b) completed as a computer printed document. See the example below.

Total the number of projects and enter the number in the scoring box below. Attach the list to this report.

Example				
Project Description	Month	# Members	Time spent	Service Hours
1. Read at primary school	<u>April</u>	12	1 hr	12
2. School trash pick-up	April	15	2 hr	30
3. Bake sale for UNICEF	April	18	2 hr	36
4. Easter egg hunt	April	15	4 hr	60
5. Set up for carnival	May	12	2 hr	24

B. SERVICE HOURS - 60 Points Possible

Calculate the total of all service hours performed by members of the Key Club. Divide the service hour total by the number of members (listed in the membership box on the front page of this form). Round to the nearest whole number. Enter that number in the scoring box to the right.

C. SERVICE FUNDRAISING - 20 Points Possible

Total the money raised by the Key Club for nonprofit, educational, and other charitable purposes. Convert the funds raised to \$US. Enter that figure on the blank to the right. \$US _____

Divide the \$US figure by the number of members (listed in the membership box on the front page of this form). Enter that figure on the blank below.

\$US/member _____

Round to the nearest whole number. Enter that number (maximum 20) in the scoring box to the right.

SCORING

Write Point
Total Here

SERVICE PROJECTS

A. Each project is 1 point,
With 50 points maximum.

Total for
Section A.

SERVICE HOURS

B. Each average service
hour is 1 point, with 60
points maximum.

Total for
Section B.

SERVICE FUNDRAISING

C. 1 point for every \$US
per member, with 20
points maximum.

Total for
Section C.

PART THREE: Scoring

Transfer the total score for each section to the proper box below. Note that there are separate point collection areas for Key Clubs with a Kiwanis sponsor and Key Clubs who do not have a Kiwanis sponsor. Be sure to enter your club's scores in the correct location. Add the seven section totals to determine the report score. Enter this total in the REPORT SCORE box to the right of the chart below.

PART ONE

PART TWO

Section:	A.	B.	C.	D.		A.	B.	C.	Final Score
POINTS Sponsored by a Kiwanis Club	22	16	9	12		50	60	20	189 possible points
POINTS No sponsoring Kiwanis Club	22	16	9	4		50	60	20	181 possible points.

Judging and certification: _____

POSTER CONTESTS

Non-Digital & Digital

Each Key Club, in good standing with Key Club International, may enter one of the two following contests. The first place winner in each type of poster is eligible to submit its entry for competition at Key Club International Convention.

NON-DIGITAL POSTER:

- ☐ The poster should be designed to recruit new members for Key Club, and should not bear the name of any school, community, or district.
- ☐ Entries in this category may not include material produced through electronic means, such as cameras and computer software.
- ☐ The poster dimensions should be 18 inches by 24 inches, with the actual height and width not varying more than one-half inch from the prescribed contest dimensions.
- ☐ The poster should not measure more than one-eighth inch in thickness.
- ☐ Attach the completed Entry Form (next page) to the back of the poster.
- ☐ All entries shall be in good taste and appropriate to the standards set by the Objects of Key Club International.
- ☐ Non-Digital posters will be judged according to the following criteria:
Originality/Creativity.....50 points
Effectiveness for member recruitment.....25 points
Appearance and artistic expression.....25 points

DIGITAL POSTER:

- ☐ The poster should be designed to recruit new members for Key Club, and should not bear the name of any school, community, or district.
- ☐ Entries in this category may include materials produced with electronic means, such as cameras and computer software.
- ☐ The poster dimensions should be 18 inches by 24 inches, with the actual height and width not varying more than one-half inch from the prescribed contest dimensions.
- ☐ The poster should not measure more than one-eighth inch in thickness.
- ☐ Attach the completed Entry Form (next page) to the back of the poster.
- ☐ All entries shall be in good taste and appropriate to the standards set by the Objects of Key Club International.
- ☐ Digital posters will be judged according to the following criteria:
Originality/Creativity.....50 points
Effectiveness for member recruitment.....25 points
Appearance and artistic expression.....25 points

Entries must be brought to the **AWARDS ROOM** at the 2022 District Convention and Leadership Conference by 6:00 p.m. on Friday, March 11, 2022.

Late arriving clubs should contact Geoff Vanderlin, Adult Committee, 815-876-7726 to gain access to Awards Room.

KEY CLUB

Entry form 2022 ☐ **Non-Digital Poster contest** ☐ **Digital poster contest**

Contest and award criteria can be found in the Key Club Guidebook, www.keyclub.org/guidebook, in the Addendum to the Key Club International Board policies starting on page 52-53

Please type or print information on this form and affix to the back of the poster.

Entries become the property of Key Club International and will not be returned. Key Club International reserves the right to reproduce winning entries. Appropriate recognition will be provided to the Key Club and the poster's artist.

Key Club of: _____ Club ID #: _____
District: _____

Contact Information

Please check one: ☐ Faculty advisor ☐ Kiwanis Advisor
Advisor name: _____
Phone number with area code: _____ E-mail: _____

Signature of faculty advisor or Kiwanis advisor:
(Signature) _____ (Print name here) _____

Key Club artist producing poster

Artist name: _____ E-mail: _____

Signature of Key Club artist attesting to the poster's originality:

(Signature) _____ (Print name here) _____

Please select one:

_____ This poster placed first at district convention.

_____ This poster was selected by other means and was approved for entry for International competition by the Key Club district administrator.

Key Club District Administrator signature: _____

Note:

Only district winners are eligible for submission to International competition. Refer to the Key Club Guidebook for additional information and deadlines.

CLUB VIDEO CONTEST

Each Key Club, in good standing with Key Club International, may enter a video. The first-place winner is eligible to submit its entry for competition at Key Club International Convention.

RULES:

- ☐ The video must be produced by club members ONLY, and should not exceed a cost of \$300.
- ☐ The video should be promotional for Key Club as an organization and/or the Key Club within its respective school/community.
- ☐ The length of the completed video/DVD segment should be no more than 60 seconds.
- ☐ The video must be submitted on a DVD or online submission containing no copyrighted music.
****See “Legal Music for Videos” information, on next page. Provided by Key Club International.
- ☐ All entries should be in good taste and appropriate to the standards set by the Objects of Key Club International.
- ☐ Video must be submitted with the completed Entry Form (follows Legal Music for Videos page).
Note that an itemized listing of all costs associated with the video/DVD production will need to be submitted; the cost of the DVD is part of this form.
- ☐ DVDs will be judged according to the following criteria:
 - Originality.....10 points
 - Promotion of Key Club.....20 points
 - Clarity of message.....20 points
 - Sound quality.....10 points
 - Picture quality.....10 points
 - Overall Impression.....30 points

Video Contest Entry Form follows the “Legal Music for Videos” page.

Entries must be brought to the **AWARDS ROOM** at the 2022 District Convention and Leadership Conference by 6:00 p.m. on Friday, March 11, 2022.

Late arriving clubs should contact Geoff Vanderlin, Adult Committee, 815-876-7726 to gain access to Awards Room.

Legal Music for Videos

Many musicians choose to release their songs under [Creative Commons licenses](#), which give you the legal right to do things like use their music in your videos.

What is Creative Commons?

Creative Commons is a new system, built upon current copyright law, that allows you to legally use “some rights reserved” music, movies, images, and other content — all for free. CC offers free copyright licenses that anyone can use (without a lawyer) to mark their creative work with the freedoms they want it to carry. For instance, a musician would use a Creative Commons license to allow people to legally share her songs online, make copies for friends, or even use them in videos or other compositions. For more information, visit our [Learn More](#) page.

Where can I find CC-licensed music?

Several sites offer music published under Creative Commons’ flexible copyright licenses. Here are some:

- [ccMixer](#)
- [Free Music Archive](#)
- [Jamendo](#)
- [Magnatune](#)
- [Simuze](#)
- [BeatPick](#)
- [CASH Music](#)
- [SectionZ](#)
- [Opsound](#)
- [Podsafe Audio](#)
- [AudioFarm](#)
- [Internet Archive’s Netlabels Collection](#)

Can I use any song with a CC license on it?

Almost — you need to make sure that what you want to do with the music is okay under the terms of the particular Creative Commons license it’s under. CC-licensed music isn’t free for all uses, only some — so make sure to check out the terms (you can find these by clicking on each song’s license icon).

Most importantly, you need to use music that is **not** licensed under a No Derivative Works license. This means that the musician doesn’t want you to change, transform, or make a derivative work using their music. Under CC licenses, syncing the music to images amounts to transforming the music, so you can’t legally use a song under a CC No Derivative Works license in your video.

Also, make sure to properly credit the musician and the track, as well as express the CC license the track is under. For example, you might include text like this at the end of your video:

This video features the song “[Desaprendere \(Treatment\)](#)” by [fourstones](#), available under a Creative Commons [Attribution-Noncommercial](#) license.

Except where otherwise [noted](#), content on this site is licensed under a [Creative Commons Attribution 4.0 International license](#).

KEY CLUB

Video Contest Entry Form 2022

Contest and award criteria can be found in the Key Club Guidebook, www.keyclub.org/guidebook, in the Addendum to the Key Club International Board policies starting on page 55.

Please type or print information on this form and affix the completed form to an envelope. Place the DVD or thumb drive inside the envelope.

Entries become the property of Key Club International and will not be returned. Key Club International reserves the right to reproduce winning entries for any use deemed appropriate by Key Club International. Appropriate recognition will be provided to the Key Club.

Key Club of: _____ Club ID #: _____

District: _____

Contact information

Please check one: ☐ Faculty advisor ☐ Kiwanis advisor

Advisor name: _____

Phone number with area code: _____ E-mail: _____

Signature of faculty advisor or Kiwanis advisor:

(Signature) _____ (Print name here) _____

This certifies that this DVD is original and was created in accordance with copyright laws:

(Signature) _____ (Print name here) _____

Please itemize costs associated with creation of this DVD:

Donations: \$ _____

DVD: \$ _____

Rentals: \$ _____

Other: \$ _____

Other: \$ _____

Other: \$ _____

Total: \$ _____

Please select one:

____ This video placed first at district convention.

____ This video was selected by other means and was approved for entry for International competition by the Key Club district administrator.

Key Club district administrator signature: _____

Note: Only district winners are eligible for submission to the International competition. Refer to the Key Club Guidebook for additional information and deadlines.

T-SHIRT CONTEST ENTRY FORM

This competition is designed to award, on the District level, those clubs that reach excellence in Tshirt design. Many clubs create T-shirts to promote their club when out in their communities, and/or to establish club identity/cohesiveness within their school.

1 st, 2nd, and 3rd place trophies are awarded at the District Convention & Leadership Conference.

JUDGING CRITERIA:

- ☐ Creativity20 points
- ☐ Promotion of Key Club..... 20 points
- ☐ Clarity of message20 points
- ☐ Visual appeal20 points
- ☐ Overall impression 20 points

Only one entry per club.

CERTIFICATION:

We certify that the attached t-shirt is the original work of members of the Key Club named below.

We certify that our Key Club is in good standing with the I-I District and Key Club International.

Faculty or Kiwanis Advisor signature

Key Club President's signature

KEY CLUB NAME: _____

CITY: _____ STATE: _____

This form must be attached to the T-shirt

Entries must be brought to the [AWARDS ROOM](#) at the 2022 District Convention and Leadership Conference by 6:00 p.m. on Friday, March 11, 2022.

Late arriving clubs should contact Geoff Vanderlin, Adult Committee, 815-876-7726 to gain access to Awards Room.

ORATORICAL CONTEST

This competition is open to any official member in good standing with Key Club International. The first 3 place winners receive a trophy at District Convention & Leadership Conference. The 1st place winner is eligible to move on to the competition at International Convention.

2022 TOPIC

Key Club is the largest student led organization in the world. With over 230,000 members across 38 countries, Key Club encompasses a variety of different perspectives. How has Key Club impacted the way you think about the world, whether that be deepening your perspectives internationally, culturally, or intellectually?

RULES:

- ☐ The subject matter of the oration and the presentation must be original and completely developed by each orator.
- ☐ Content and presentation will be considered equally in judging.
- ☐ Each orator will be allowed a maximum of five minutes for his/her presentation. Exceeding the time limit may result in a penalty.
- ☐ Judging and awarding point will be based on the following criteria

Speech – 50 points

Clarity of message and projection of ideas.....25 points
Depth.....5 points
Originality..... 5 points
Structure (including organization, grammar, transitions, flow, etc.)15 points

Delivery – 50 points

Presence (posture, gestures, and ability to engage the audience)15 points
Voice (tone, diction, effectiveness, pronunciation).....15 points
Ease of presentation and intimacy with audience.....15 points
Attention of audience.....5 points

Please use the entry form on the following page, one per contestant.

ORATORICAL CONTEST ENTRY FORM

2022 TOPIC:

Key Club is the largest student led organization in the world. With over 230,000 members across 38 countries, Key Club encompasses a variety of different perspectives. How has Key Club impacted the way you think about the world, whether that be deepening your perspectives internationally, culturally, or intellectually?

The Key Club of _____ located in _____ (city, state) wishes to enter _____ (contestant's name) in the Illinois-Eastern Iowa District Oratorical Contest at the 2022 District Convention and Leadership Conference. One entry per Key Club will be permitted.

The contestant will deliver his/her oration before the judges at the assigned time listed in the official convention program. The winner will present his/her oration during the banquet on Saturday evening of the DCLC.

Official contest rules are stated in the Key Club International Guidebook, p. 49, which can be found at the KCI website: www.keyclub.org.

☐ We certify that the contestant, named above, is in good standing with our Key Club and Key Club International.

☐ We certify that our Key Club is in good standing (dues paid and monthly report forms filed) with the Illinois-Eastern Iowa District and Key Club International.

Required Signatures:

Key Club President

Key Club Faculty or Kiwanis Advisor

This entry form must be received by: February 25th , 2022

Mail to: Geoff Vanderlin, Adult Committee, 7166 S. Rock Nation Road Dixon, IL 61021

Or E-mail by February 25th, 2021 at 11:59 p.m. to: gvanderlin@gmail.com

TALENT CONTEST

All participants in an act must be an “official member in good standing with Key Club International.” A Talent Contest entry may take any form as long as it is entertaining and in good taste.

The first 3 place winners receive a trophy at District Convention & Leadership Conference.

RULES:

- ☐ The time limit on each performance should not exceed six minutes.
- ☐ Any materials (props, instruments, costumes, etc.) that are needed for each performance must be supplied by the contestants in that performance.
- ☐ **Special needs (piano, hard surfaced dance floor, etc) must be noted on the entry form. Special needs cannot be accommodated if not noted on the entry form. NOTE: ALL SPECIAL NEEDS ENTRIES MUST BE RECEIVED BY FEBRUARY 25. Other entries (vocal, instrumental – except piano-etc.) will be accepted through Friday night, March 11.**
- ☐ Suitability/good taste of any act is at the sole discretion of the judges.
- ☐ Judging for this contest will be based on the following criteria and point values:
 - Content.....20 points
 - Performance and entertainment value.....30 points
 - Poise and confidence.....10 points
 - Audience Response.....20 points

Please use the entry form on the following page, one per contestant.

TALENT CONTEST ENTRY FORM

The Key Club of _____ located in _____ (city, state) wishes to have one entry in the Illinois-Eastern Iowa District Talent Contest at the 2022 District Convention and Leadership Conference. The entry may have more than one person.

What type of talent is being entered: _____

Is a piano needed? _____ Yes _____ No

Is a dance floor needed? _____ Yes _____ No

Please list the name(s) of the contestant(s) who are part of the club's entry:

The contestant(s) will perform his/her/their talent before the judges for preliminary placement, at the assigned time listed in the official convention program. Top talent acts, as determined by the judges, will perform his/her/their talent during the Saturday evening banquet for final judging and placement.

Official contest rules are stated in the Key Club International Guidebook, p. 50, which can be found at the KCI website: www.keyclub.org.

☐ We certify that the contestant(s) is/are in good standing with our Key Club and Key Club International.

☐ We certify that our Key Club is in good standing (dues paid and monthly report forms filed) with the Illinois-Eastern Iowa District and Key Club International.

Required Signatures:

Key Club President

Key Club Faculty or Kiwanis Advisor

This entry form must be received by: Friday, March 11, 2022. Special needs entries (see above must be turned in by February 25th, 2021

Mail to: Mr. Vanderlin, Adult Committee, 7166 S. Rock Nation Road Dixon, IL 61021

Or

E-mail by February 25th, 2021 at 11:59 p.m. to: gvanderlin@gmail.com

YEAR IN REVIEW CONTEST

SCRAPBOOK

TRADITIONAL OR NON-TRADITIONAL

Each Key Club, in good standing with Key Club International, may enter one of the two following contests. 1st, 2nd, & 3rd place trophies in each category will be presented at 2022 DCLC. The first and second place winner at the 2022 DCLC in each type of scrapbook are eligible to submit its entry for competition at 2022 Key Club International Convention.

TRADITIONAL SCRAPBOOK:

- ☐ A Key Club may enter a scrapbook containing pictures, souvenirs, examples, newspapers clippings, etc., of its activities during the club administrative year (defined as being from March 15, 2021 to 2022 DCLC).
- ☐ Each scrapbook must be divided into these categories:
 1. Service to school
 2. Service to community
 3. Fundraising projects
 4. Assistance to Kiwanis projects
 5. Major Emphasis involvement
 6. Miscellaneous
- ☐ Each category must be separated accordingly by tabs.

Judges will deduct 5 points for missing tabs.

- ☐ Pages must be numbered, and a table of contents must be included at the beginning of the scrapbook.

Judges will deduct 5 points for missing table of contents.

- ☐ Each entry is required to be submitted in a scrapbook binder measuring no larger than 14 inches wide and 14 inches high.
- ☐ The cover may be decorated.

Judging Criteria and possible points:

1. Visual – 50 points

Artwork and decorations.....30 points
News Clippings and photographs.....20 points

2. General Content – 60 points

Service to school.....10 points
Service to community.....10 points
Fundraising projects.....10 points
Assistance to Kiwanis projects.....10 points
Involvement with Major Emphasis.....10 points
Miscellaneous.....10 points

Year in Review cost cover sheet **must be affixed to the front cover**. Judges will deduct 10 points if cover sheet is not affixed to the front cover. (Cost Sheet follows this explanation.)

The cost sheet **must include** an itemized statement of the total expenditures and donations associated with the creation of the scrapbook. Retail cost value, including photographs and materials, **cannot exceed \$300.00**.

Work done by Key Club members such as hand-lettering, artwork, etc. need not be included as cost items.

Failure to comply with this rule will result in disqualification!

NON-TRADITIONAL SCRAPBOOK

- ☐ A Key Club may enter a non-traditional scrapbook or composition of other media containing pictures, souvenirs, examples, newspaper clippings or other representations of its activities during the club administrative year (defined as being from March 15, 2021 to 2022 DCLC).
- ☐ Each entry should adequately portray the following categories:
 1. Service to school
 2. Service to community
 3. Fundraising projects
 4. Kiwanis Family functioning
 5. Major Emphasis involvement
 6. Miscellaneous.
- ☐ No audio, visual, or computer equipment will be allowed as part of the entry.
- ☐ The entry must be sturdy to allow handling by judges as necessary.
- ☐ Year in Review cost sheet **must be submitted with the entry.** (Cost sheet follows scrapbook contest description.)
- ☐ The cost sheet must include an itemized statement of the total expenditures and donations associated with the creation of the scrapbook. Retail cost value, including photographs and materials, cannot exceed \$300.00. Work done by Key Club members such as hand-lettering, artwork, etc. need not be included as cost items.

Failure to comply with this rule will result in disqualification!

- ☐ Judging will be on a point system as follows:

Presentation – 50 points possible

Uniqueness/creativity of project presentation.....	10 points
Artistic value and visual appearance.....	20 points
Newspaper clippings and photographs.....	20 points

General Content – 60 points

Service to school.....	10 points
Service to community.....	10 points
Fundraising projects	10 points
Kiwanis Family Interaction.....	10 points
Involvement with Major Emphasis Program	10 points
Miscellaneous	10 points

Entries must be brought to the **AWARDS ROOM at the 2022 District Convention and Leadership Conference by 6:00 p.m. on Friday, March 11, 2022.**

Late arriving clubs should contact Geoff Vanderlin, Adult Committee, 815-876-7726 to gain access to Awards Room.

KEY CLUB

Scrapbook year in review cost sheet

Contest and award criteria can be found in the Key Club Guidebook,
www.keyclub.org/guidebook. Scrapbook information is on pages 57-58.

Check One: ☐ TRADITIONAL SCRAPBOOK ☐ NON-TRADITIONAL SCRAPBOOK

Key Club of: _____ Club ID #: _____

District: _____

Contact Information

Please check one: ☐ Faculty advisor ☐ Kiwanis advisor

Advisor name: _____

Phone number with area code: _____ E-mail: _____

Costs

Photo materials: US\$ _____

Pages: US\$ _____

Binder: US\$ _____

Other: US\$ _____

Other: US\$ _____

Other: US\$ _____

Total: US\$ _____

Donations

Materials by school: US\$ _____

Materials by businesses: US\$ _____

Other: US\$ _____

Other: US\$ _____

Other: US\$ _____

Total: US\$ _____

Signature of faculty advisor or Kiwanis advisor:

(Signature) _____ (Print name here) _____

Signature of club president:

(Signature) _____ (Print name here) _____

(PLEASE ATTACH THIS COST SHEET TO INSIDE COVER OF SCRAPBOOK ENTRY)

INTERNATIONAL MAJOR EMPHASIS AWARD

Each Key Club, in good standing with Key Club International, may submit an entry for judging at their District Convention. The International Major Emphasis Award submissions are first judged at the District Convention and Leadership Conference (DCLC). 1st, 2nd and 3rd place trophies are presented at DCLC. The 1st place winner may then be submitted for competition at International Convention 2022.

*The **Major Emphasis Award** is given to the Key Club which, through its unselfish efforts, has produced during the year the best Major Emphasis Project. The year considered is from March 15, 2021 to the 2022 DCLC.*

GUIDELINES:

- ☐ The activity described can cover any phase of Key Club Major Emphasis involvement specifically highlighting personal development and social interaction of children for the year under consideration.
- ☐ The report may include newspaper clippings, substantiating photographs, or other pertinent information.
- ☐ Projects acceptable for this award may include both hands-on service and fundraising efforts.
- ☐ The report must be typed. Each section, listed below, must begin on a new page and each page must have a heading specifying the section being described.
- ☐ There is no word limit.
- ☐ The official "Major Emphasis Involvement Report Cover Sheet" must accompany a club's entry, and must be completed in its entirety.

REQUIRED SECTIONS and POSSIBLE POINTS:

- 1. The Need** – To qualify for judging, a statement must establish in what way the project deals with Major Emphasis.
- 2. The Plan** – (10 points) – Describe how the project was organized.
- 3. Implementation** – (20 points) – Describe the steps taken to implement the plan.
- 4. Final Results** – (25 points) – Describe the benefits of the service rendered.
- 5. Partnership with the Kiwanis Family and other Organizations** – (10 points) – Describe actions and partnerships formed. Describe how the project was publicized.
- 6. Percentage of Club Members participating** – (10 points)

01- 09% = 1 point	50-59% = 6 points
10-19% = 2 points	60-69% = 7 points
20-29% = 3 points	70-79% = 8 points
30-39% = 4 points	80-89% = 9 points
40-49% = 5 points	90-100% = 10 points
- 7. Club's Overall Program dealing with Major Emphasis** – (25 points) –
Describe any other projects/programs your club implemented to address the Major Emphasis.
Describe how your club worked with Major Emphasis during other parts of the year.

***** Remember: The official "Major Emphasis Involvement Report Cover Sheet" must accompany a club's entry, and must be completed in its entirety. Cover Sheet is on the next page.**

This application must be received by: **February 14th , 2022**

KEY CLUB

Major Emphasis Award 2020

Major Emphasis Involvement Report Cover Sheet

Key Club of: _____ Club ID #: _____

District: _____ Number of members in club: _____

Project name: _____ Total service hours involved: _____

Contact name: _____ E-mail: _____

Phone number with area code: _____

Application return address: _____ City: _____

State/province: _____ Postal code: _____ Country: _____

Brief description of project: _____

Major Emphasis Award governing rules

A. Only one winner in the district contest will be eligible for entry in the International competition.

B. Report must be typed. Each section found in Section G must begin on a new page and each page must have a heading specifying the section being described. There is no word limit. The official Major Emphasis Involvement Report cover sheet must accompany all entries. It must be completed in its entirety.

C. The activity described can cover any phase of Key Club Major Emphasis involvement specifically highlighting personal development and social interaction of children, during the year from district convention to district convention. The report may include newspaper clippings, substantiating photographs, or other pertinent information. Projects acceptable for this award may include both hands-on service and fundraising efforts.

D. Reports will be judged according to the amount of Major Emphasis activity described in Section G. Summative recognition and awards will be presented to the Key Club filing the best Major Emphasis Report in compliance with these rules. This award will be given at the International Convention. There are no platinum, silver, gold, or bronze divisions in this contest; instead there are first, second, and third place awards.

E. To be eligible for the International contest, the report that won the district contest must be received by the Key Club International Office, no later than the first Friday in May.

F. The decisions of the judges are final, and no changes, alterations, or rejections will take place after the results have been certified by the judges.

G. The sections to be described and the points for each are indicated below: 1. THE NEED (10 Points): To qualify for judging, a statement must establish in what way the project deals with the ME. 2. THE PLAN (10 points): Describe how the project was organized. 3. IMPLEMENTATION (10 points): Describe the steps taken to implement the plan. 4. FINAL RESULTS (15 points): Describe the benefits of the service rendered. 5. PARTNERSHIPS WITH THE KIWANIS FAMILY AND OTHER ORGANIZATIONS (10 points): Describe actions and partnerships formed. Describe how the project was publicized. 6. PERCENTAGE OF CLUB MEMBERS PARTICIPATING (10 points) (Please refer to the Key Club Guidebook for details.) 7. CLUB'S OVERALL PROGRAM DEALING WITH ME (15 points): Describe any other projects/programs your club implemented to address the Major Emphasis. Describe how your club worked with ME during other parts of the year.

Certification. This certifies that we, the undersigned, have read this report and that the activity described in this report and preparations for this report were performed by official Key Club members. NOTE: All signatures are required. Signatures from the school representative and the Kiwanis club representative must not be by the same person.

Faculty/Kiwanis advisor: _____ Principal or designate: _____

SINGLE SERVICE AWARD

Each Key Club, in good standing with Key Club International, may submit an entry for judging at their District Convention. Trophies are awarded to the top 3 entries in each membership category; The first place winners are eligible for competition at the 2022 International Convention

The **Single Service Award** recognizes Key Clubs for their single best service project. Only activities which occurred during the district's administrative year (from March 15, 2021 to the 2022 DCLC) shall be included in the report.

Clubs shall compete with other clubs of similar size within four membership categories: Bronze – 35 members or less; Silver – 36 to 60 members; Gold – 61 to 85 members; Platinum – 86 or more members.

GUIDELINES:

- ☐ A qualifying single service project shall be defined as a club service project, planned, organized and produced by the Key Club on a single day, consecutive days or recurring on different days.
- ☐ Projects acceptable for this award may include both hands-on service projects and fundraising efforts. In the case of a recurring project, it is the same project that must be repeated for the purpose of achieving the same service goal.
- ☐ Entries shall use the official Single Service Report form. Form follows this page.

REQUIRED SECTIONS and POSSIBLE POINTS:

Entries shall be judged based upon an accumulated total of points allocated to the following categories:

- Service Need10 points
- Project Plan20 points
- Project Implementation20 points
- Final Results25 points
- Public Awareness10 points
- Participation of members15 points

- ☐ An entry may be disqualified by the judges for reporting incorrect or false information, or failure to submit a report according to the rules. Disqualification requires the approval of the district administrator or his/her designee.

The Single Service Award application must be received by: **February 14th , 2022**

KEY CLUB

Single Service Award 2020

Key Club of: _____ Club ID #: _____ District: _____

Number of members in club: _____ Total service hours involved: _____

Project name: _____ Contact name: _____

E-mail: _____ Phone number with area code: _____

Application return address: _____ City: _____

State/province: _____ Postal code: _____ Country: _____

Brief description of project: _____

Club membership

1. Enter the total number of dues paid club members as of February 1, 2020. 2. Enter the number of paid members in the box below. 3. Use the number in the box to determine the club's membership category. 4. Place a check next to the category that applies.

Number of dues paid members:

_____ Bronze (35 members or less) _____ Silver (36-60 members)
_____ Gold (61-85 members) _____ Platinum (86 members or more)

A. A qualifying single service project shall be defined as a club service project, planned, organized and produced by the Key Club occurring on a single day or consecutive days, or recurring on different days. In the case of a recurring project, it is the same project that must be repeated for the purpose of achieving the same service goal.

B. Entries shall use the official Single Service Report form cover sheet and shall be submitted to the district for competition according to the guidelines as set by the district. Clubs existing within a non-districted area shall submit their entries to Key Club International.

C. Clubs shall compete with other clubs of similar size within four membership categories: Bronze, being 35 members or less; Silver, being 36 to 60 members; Gold, being 61 to 85 members; and Platinum, being 86 members or more.

D. Entries shall be judged based upon an accumulated total of points allocated to the following categories: service need, 10 points; project plan, 20 points; project implementation, 20 points; final results, 25 points; public awareness, 10 points; member participation, 15 points.

E. Only activities which occurred during the district administrative year shall be included on the report. Clubs existing within a non-districted area shall report activities occurring between May 1 and the following April 30.

F. Judging of all entries within each district shall determine one first place winner, and other levels of recognition as deemed appropriate, in each membership category. Each first place report should be forwarded to Key Club International for competition with other first place winners. No changes may be made in the report by the club, district or judging committee. Reports must be received by the first Friday in May.

G. All entries from non-districted clubs shall be judged to also produce a first place winner in each category. Reports must be received by the first Friday in May.

H. An entry may be disqualified by the judges for reporting incorrect or false information or failure to submit a report according to the rules of the district's competition. Any disqualification at the district level requires the approval of the district administrator or his/her designee. An entry may be disqualified by the judges at the International level for the same reasons, and any disqualification requires the approval of the International Director.

I. Suitable recognition should be provided to clubs achieving first place and other places at district and International levels of competition. At each level of judging, the decisions of the judges are final. No changes, alterations or re-grading will take place after the results have been certified by the judges.

Certification. This certifies that we, the undersigned, have read this report and that the activity described in this report and preparations for this report were performed by official Key Club members. NOTE: All signatures are required. Signatures from the school representative and the Kiwanis club representative must not be by the same person.

Kiwanis/faculty advisor: _____ Principal or designate: _____

The Sandy Nininger Award was created to honor the memory of Sandy Nininger, a charter member of Ft. Lauderdale Key Club who was killed in action at the Battle of Bataan in World War II. He was posthumously awarded the first Congressional Medal of Honor of the war. The Sandy Nininger Award is the highest award that can be given to a high school senior in Key Club.

SANDY NININGER AWARD

Fill out this application and include a cover letter of not more than one page explaining how the candidate meets the criteria below, and a minimum of two and maximum of five letters of recommendation. One of the letters must be from either the faculty or Kiwanis advisor. This award is meant to recognize an outstanding club member. If your club feels like there is a Key Club member deserving of this award, please nominate them without their knowledge to make it special.

CRITERIA:

- Recognition of the importance of friends but unwillingness to compromise personal living standards or beliefs to pacify them
- Having and showing respect for teachers, neighbors, parents, and other adults
- Striving to excel in all endeavors while recognizing he/she may not be the best student or athlete
- Believing that all persons deserve to enjoy economic, athletic, social, and professional activities regardless of sex, race, or creed
- Having a concern for others, respecting other students, and giving of his/herself to help other be better people.

Name _____

Club _____ Division _____

Nominated by the Key Club of _____

Positions held in Key Club _____

Kiwanis Family Events Attended _____

Scholastic Record (GPA and Class Rank) _____

Other School Activities _____

Other Community Activities _____

Additional Honors _____

The Sandy Nininger Award application must be received by: **January 7th , 2022**

Mail to: Paul Palazzolo, P.O. Box 2373 Springfield, IL 62705

OUTSTANDING KIWANIS ADVISOR

The Payton/Blunt/Kay Memorial Award was established to recognize an outstanding adult who had gone above and beyond the call of duty in serving youth. One Kiwanis advisor shall be honored each year. This is a *once in a lifetime honor*.

Key Club Name _____ Division _____
City _____ State _____ Zip _____

CRITERIA:

- Demonstrates a genuine attitude of warmth, understanding, and caring in the day-to-day dealing with Key Clubbers
- Enthusiastically provides services to youth far and above the call of duty
- Brings distinction to him/herself, the local Key Club and/or the district through his/her actions or performance in helping Key Club and its members
- Minimum of three and maximum of ten letters of recommendation, at least one of which must be from a current Key Club member

Please expand on each of the first three criteria (maximum of one page) explaining how the nominee meets them

INFORMATION ON NOMINEE:

Name _____

Address _____

Club _____ Division _____

Nominated by the Key Club of _____

Years involved in Key Club _____

The Outstanding Kiwanis Advisor Award application must be received by: **January 7th , 2022**
Mail to: Paul Palazzolo, P.O. Box 2373 Springfield, IL 62705

OUTSTANDING FACULTY ADVISOR

The Payton/Blunt/Kay Memorial Award was established to recognize an outstanding adult who had gone above and beyond the call of duty in serving youth. One Faculty advisor shall be honored each year. This is a *once in a lifetime honor*.

Key Club Name _____ Division _____

City _____ State _____ Zip _____

CRITERIA:

- Demonstrates a genuine attitude of warmth, understanding, and caring in the day-to-day dealing with Key Clubbers; • Enthusiastically provides services to youth far and above the call of duty
- Brings distinction to him/herself, the local Key Club and/or the district through his/her actions or performance in helping Key Club and its members
- Minimum of three and maximum of ten letters of recommendation, at least one of which must be from a current Key Club member.

Please expand on each of the first three criteria (maximum of one page) explaining how the nominee meets them

INFORMATION ON NOMINEE:

Name _____

Address _____

Club _____ Division _____

Nominated by the Key Club of _____

Years involved in Key Club _____

The Outstanding Faculty Advisor Award application must be received by: **January 7th , 2022**

Mail to: Paul Palazzolo, P.O. Box 2373 Springfield, IL 62705

ILLINOIS-EASTERN IOWA DISTRICT OF KEY CLUB INTERNATIONAL

2021-2022 Cunat Family Scholarship Application

Applicant must come from a Key Club in good standing. This scholarship will be judged on the following criteria: Key Club involvement, academics, letters of reference, essay, and school and community involvement.

Name: _____

First

Middle

Last

Permanent Address: _____

Street Address

City

State

Zip Code

Home Phone: (____) _____ - _____

Email: _____

Grade Point Average: _____ on a scale of _____

High School Name: _____

Key Club Faculty Advisor: _____

Advisor Phone: (____) _____ - _____

E-Mail: _____

University Information

_____ I have not finalized my decision as to which school I will be attending in the fall.

_____ I will be attending the following school.

(The scholarship check will be mailed directly to the school's Financial Aid or Scholarship Office or applicable office. Please secure the address of this office.)

University Name: _____

To which office should the check be mailed to: _____

Permanent Address: _____

Street Address

City

State

Zip Code

Advisor Phone: (____) _____ - _____

E-Mail: _____

Signatures (*all three must be present*)

Applicant: _____

Printed Name: _____

Parent/Guardian: _____

Printed Name: _____

Key Club Advisor: _____

Printed Name: _____

For the following sections, you may use the space provided or attach a typed separate sheet of paper.

Key Club Involvement – Include offices and chairpersonships, as well as leadership events attended

Other School Activities and Sports – Include leadership positions and years involved

Community and Other Outside of School Activities – Include leadership positions and years involved

Honors, Awards, and Special Recognition – These should only include those from your high school career

Essay – Please answer the following question on a separate sheet of paper. Your essay should be typed, doubled spaced, and not exceed 500 words.

"How has being in Key Cub shaped your plans for the future?"

Recommendation Letters – Attach two letters that describe your leadership ability. One letter must be from either your Faculty or Kiwanis Advisor. The letters must be no more than two pages in length, and they must be original letters that are dated and signed by your references. Do not include letters from family members.

Transcript – Attach a certified copy of your official high school transcript with an explanation of the grading process used at the school.

Completed applications must be received by January 7th, 2022
Mail to Paul Palazzolo, P.O. Box 2373 Springfield, IL 62705

NOTES PAGE