



All About Dues

Due Dates:

- **December 1st:** Regular Deadline



If you have any questions, comments, or concerns, please contact the District Treasurer Jennifer Zhuo at treasurer.iikc@gmail.com.



What are “dues”?

Dues are a small amount paid by Key Club members in order to belong to Key Club International. In the Illinois-Eastern Iowa District, dues are \$12.00 (\$7.00 goes to International and \$5.00 goes to district). Clubs may also charge an additional amount for fundraising/housekeeping purposes.

Why should I pay dues?

The Illinois-Eastern Iowa District uses dues to for its officer/board budget and fund events such as the annual District Convention, where Key Clubber from all over the district spend a weekend together to celebrate the new Key Club year and enjoy some Key Club fun. International also uses the money to create and distribute materials such as various promotional materials, posters, and the Key Club magazine through the Key Club Website; for your membership card and pin; for the administrative/officer/board budget; for the Youth Opportunities Fund (YOF); International Convention; and Recognition Awards.

How do I pay dues? (In 5 easy steps)

1. Log onto keyclub.org/MUC. This will take you to the Membership Update Center.
2. Use your faculty advisor's email and username to access the Membership Update Center
3. Add, Remove, or Edit the information for all members. (Delete last year's seniors.)
4. Once the electronic form is completely filled out and updated, you may pay the dues by credit card or you can print the invoice out and mail that along with a check to the Key Club International Office at:

Kiwanis International
PO Box 6069 Dept 123
Indianapolis, IN 46206-6069

How to Create a Password

(completed by the Faculty Advisor)

1. The first time you use the system, do not fill in your email or attempt to put in a password. Instead, click Register/Reset Password the first time you attempt to use the Member Update Center.
2. Enter the faculty advisor's email address on record and a hyperlink will be sent that email to set up your password.
3. Check your email and your spam folder for the email. Note that the response is not necessarily immediate.
4. If an advisor or club secretary is having problems accessing the information, send an email to member services with the problem AND include all of their contact information for updating (club's full name, your name, email, phone). This information must be emailed.

What if I don't pay dues?

- If one does not pay dues, then one is not in "good standing" with Key Club International which prevents to hold office at any level, attend conventions, and ineligible for any District or International scholarships.
- If a club fails to submit dues, it could become suspended or inactivated (inactivated clubs require an additional fee to be reinstated) as well as become ineligible for any awards, honors, or grants such as the Youth Opportunities Fund grant. After a long enough period of time, the club's charter could be revoked.