

INDIVIDUAL REGISTRATION SHEET

(Please duplicate this form as necessary)

Registration Fee: \$130.00 postmarked on or before February 29, 2008.
Late Registration Fee: \$150.00 postmarked on or before March 12, 2008.

NO REGISTRATIONS WILL BE ACCEPTED AFTER March 12, 2008 POSTMARK

Cancellation policy

Cancellation requests must be submitted in writing to Ken Knowles. No refunds will be granted for requests received after **March 17, 2008**. Refunds will be mailed after convention.

Please Print

YOUR NAME: _____ **KEY CLUB ID #** _____

CALL NAME: _____

HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

SEX (CHECK ONE): M _____ or F _____ HOME PHONE: (_____) _____

CELL PHONE: (_____) _____

APPROXIMATE TIME OF ARRIVAL AT CONVENTION: DAY: _____ TIME: _____ AM OR PM
I AM A: (CHECK ONE)

KEY CLUB MEMBER: ___ FACULTY ADVISOR: ___ KIWANIS ADVISOR: ___ KIWANIAN: ___ SPOUSE/GUEST: ___
2007-2008 OR 2008-09 OFFICE HELD: _____

T-SHIRT SIZE: S M L XL XXL XXXL

VEGETARIAN MEALS: YES OR NO

CLUB NAME: _____ DIVISION: _____

ADVISOR'S SIGNATURE: _____

PARENT/GUARDIAN PERMISSION FORM

I understand that those in charge of the I-I District Convention will take all reasonable precautions to prevent injuries, but neither those in charge or sponsoring groups can be held responsible in case of accident. I also understand that if my student violates any of the rules concerning possession of tobacco, alcohol or drugs, or curfew violation, or any other rule necessary to insure the safety of all, **that I will be called to come and pick up my student.**

_____ of the _____
(Key Club Member's Name) (High School Key Club)

has my permission to attend the I-I District Key Club Convention at the Holiday Inn City Center in Peoria, IL from April 4 – April 6, 2008.

*Signature: _____ Phone Number: (_____) _____
(Parent/Guardian)

* Parents, please read, fill out and sign the **INDIVIDUAL MEDICAL AND INSURANCE SHEET** and the **CONVENTION CODE OF CONDUCT** and attach to **INDIVIDUAL REGISTRATION SHEET**. These forms should be returned to your Key Club Advisor for mailing on or before February 29, 2008 to:

Ken Knowles
7 Waunee Estates
Kewanee, IL 61443

INDIVIDUAL MEDICAL AND INSURANCE SHEET

MEDICAL INFORMATION FORM

I grant the permission of administration of First Aid care to _____
(Key Club Member's Name)

by the people in charge of the I-I District Key Club Convention and by those responsible of transporting my student to and from the convention, as their judgment deems advisable, and to make necessary referrals to qualified physicians for treatment of illness or accident of a more serious nature. I understand that I will be promptly notified in the event of any serious accident or illness and prior to any surgery except in the case that such communication would cause a delay that could endanger life. In the case of medical emergency, I understand that every effort will be made to contact me. In the event I can't be reached, I hereby give permission to the physician selected by the adult staff to hospitalize, and administer proper treatment as deemed necessary for my student's well being.

Is your student currently taking medication? _____ If yes, what kind? _____

Does your student have known allergies? _____ If so, explain _____

Please explain any medical problems of your student that those in charge of the convention should know about:

Date: _____ Signature: _____

Parent/Guardian

Phone Number: () _____

INSURANCE INFORMATION

Insurance Company: _____ Policy #: _____

Policy in the name of: _____

This completed form should be duplicated by the advisor. The original should be attached to the student's registration form and the copy should be kept by the advisor or adult sponsor.

Attach to registration forms and mail on or before **February 29, 2008** to:

Ken Knowles
7 Waunee Estates
Kewanee, IL 61443
(309) 856-7665
Fax (309) 853-4642
keyclub_registration_ken@verizon.net

CONVENTION CODE OF CONDUCT

THE CONVENTION CODE OF CONDUCT MUST BE READ AND SIGNED BY EACH KEY CLUB MEMBER ATTENDING THE CONVENTION AND BY HIS/HER PARENT OR GUARDIAN. ALL PERSONS ATTENDING WILL BE HELD RESPONSIBLE TO THE CODE.

The I-I District Board and the Sergeant-at-Arms Committee hope that every Key Club member and visitor will fully enjoy the convention. To insure safety and enjoyment by everyone, the following Code of Conduct has been established which each individual is expected to follow.

1. All Key Club members are expected to conduct themselves as responsible young adults, and are expected to attend all sessions and activities.
2. Dress Code: All participants are expected to abide by the designated dress code for each session.
 - A. "Professional" refers to dress shirt with collar, dress slacks, neck tie, sport or suit coat and appropriate dress (non athletic) shoes for males, and dress or suit, skirt or slacks, blouse, and appropriate dress (non athletic) shoes for females. **It is required that skirts and dresses should reach at LEAST the end of your finger tips. No low cut tops, spaghetti straps, tops that reveal a midriff may be worn and any top worn needs to have at least 2 straps (one on each shoulder) and must be at least 1½" wide and no flip flops can be worn during professional or business casual times.**
 - B. "Business Casual" refers to slacks, collared shirt, and appropriate shoes for males, and slacks, skirt or skort, blouse or collared shirt and appropriate shoes for females. **It is required that skirts and dresses should reach at LEAST the end of your finger tips. No low cut tops, spaghetti straps tops that reveal a midriff may be worn and any top worn needs to have at least 2 straps (one on each shoulder) and must be at least 1½" wide and no flip flops may be worn during professional or business casual times.**
 - C. "Casual" refers to shorts or jeans, collared shirt, sweat shirt, or appropriate t- shirt and casual footwear for men, and shorts, skirt, or skort or jeans, collared shirt, sweatshirt, or appropriate t-shirt and casual footwear for females.
 - D. **"Sunday Dress" Formal dress will be allowed for all attendees, if not in formal dress attendees must be dressed in professional dress for the brunch. All spaghetti straps and strapless prom dresses will be allowed as long as they are deemed appropriate by the adult Sergeant at Arms.**
 - E. At no time will any clothing with inappropriate language or graphics be allowed. Any shirts, shorts, or skirts deemed of inappropriate length will not be allowed.
3. A retiring hour of **midnight** will be observed and enforced. Key Club members are expected to be in their own rooms at this retiring hour and are expected to remain there. Unnecessary noises at any hours are prohibited.
4. Care should be taken not to deface or destroy any property, or throw objects from windows. Any damage will be paid for by the individual(s) responsible.
5. Gambling, use of fireworks, fire crackers, in brief any action unbecoming of a Key Club member will not be allowed.
6. No alcoholic beverages, tobacco or drugs of any nature with the exception of prescribed medication will be permitted in the possession of anyone attending the convention.
7. No male shall be allowed in the room of any female Key Club member at any time, and no females shall be allowed in the room of any male Key Club member at any time.
8. No campaign materials are to be displayed. Candidates will adhere to the rules governing campaigning.
9. No Key Club member may change room assignments without the permission of the convention registration chairperson.
10. Every member will respect the authority of the Sergeant-at-Arms Committee.

INFRACTIONS OF THE CONVENTION CODE OF CONDUCT WILL BE REPORTED BY THE SERGEANT-AT-ARMS COMMITTEE, TO THE DISTRICT BOARD, AND THE ADULT ADVISORS. APPROPRIATE ACTION WILL BE TAKEN FOR ANY INFRACTION, INCLUDING THE DISMISSAL OF ANY REGISTRANT FROM THE CONVENTION AT THE EXPENSE OF THE INDIVIDUAL, WITH A LETTER TO HIS/HER PARENTS, SCHOOL AUTHORITIES, AND THE PRESIDENT OF THE SPONSORING KIWANIS CLUB. Member's signature indicates that he/she will abide by this code of conduct. Parent's signature indicates that he/ she has read this code of conduct.

SIGNATURE OF KEY CLUB MEMBER ATTENDING: _____

SIGNATURE OF PARENT OR GUARDIAN: _____

Attach to registration forms and mail on or before February 29, 2008 to: **Ken Knowles, 7 Waunee Estates, Kewanee, IL 61443**